

# OALT/ABO's 44<sup>th</sup> Annual Conference La 44<sup>ième</sup> conférence annuelle de l'OALT/ABO

May 10 to 13, 2017 / 10 au 13 mai 2017

## Registration Package / Trousse d'inscription



Algonquin College / Collège Algonquin

1385 avenue Woodroffe Avenue  
Ottawa, Ontario K2G 1V8

## **Welcome!**

Dear Friends and Colleagues,

I invite you to join us for the 44<sup>th</sup> annual conference in Ottawa. As Canada celebrates its 150<sup>th</sup> birthday the Nation's Capital is the place to be!

With a wide range of topics and presenters from many different backgrounds we hope everyone will find something of interest.

The conference is a great time to catch up with old friends and meet new one! We will be having our opening reception Wednesday May 10<sup>th</sup> and a reception to congratulate our award winners on Friday May 13<sup>th</sup>. We hope you will be there to show your support and catch up.

I wish to extend my deepest thanks to the conference committee and the Board of Directors for all their hard work putting the conference together and keeping the association running.

Hope to see you in Ottawa!

Jessica Reeve

Conference Coordinator/Interim  
President OALT/ABO

## **Bienvenue!**

Chers amis et collègues,

Je vous invite à nous rejoindre à la 44<sup>e</sup> conférence annuelle à Ottawa. Alors que le Canada célèbre son 150<sup>e</sup> anniversaire, la capitale nationale est l'endroit idéal!

Avec un large éventail de sujets et de présentateurs de différents horizons nous espérons que tout le monde trouvera quelque chose d'intéressant.

La conférence est un moment idéal pour rattraper de vieux amis et rencontrer de nouveaux! Nous aurons notre réception d'ouverture mercredi le 10 mai et une réception pour féliciter nos lauréats vendredi le 13 mai. Nous espérons que vous serez là pour vous montrer votre soutien et vous rattraper.

Je tiens à adresser mes plus sincères remerciements au comité de la conférence et au conseil d'administration pour tout le travail qu'ils ont accompli en réunissant la conférence et en maintenant l'association en activité.

Au plaisir de vous voir à Ottawa!

Jessica Reeve

Coordonnateur de la conférence /  
Présidente par intérim OALT/ABO

May 10, 2017

On behalf of Algonquin College, I am very pleased to welcome the attendees of the Ontario Association of Library Technicians/Association des bibliotechniciens de l'Ontario (OALT/ABO) to our campus for your annual meeting.

At Algonquin College, we pride ourselves on changing the way our students engage with business, industry and the communities we serve. We are proud to count many of our graduates of the Library & Information Technician program as members of the Ontario Association of Library Technicians/Association des bibliotechniciens de l'Ontario. I commend you on the important work you do in promoting a wider understanding and advancing the interests of Library and Information Technicians in the work force.

Please accept my best wishes for a successful and enjoyable meeting here at Algonquin

College. Sincerely,

A handwritten signature in blue ink, appearing to read "C. Jensen".

Cheryl Jensen

President

## **Registration / Inscription**

Available online at / Se trouve à

**<https://oaltabo.on.ca/product/conference-registration/>**

Registrations must be received no later than May 1, 2017.

Les formulaires d'inscription doivent être reçus au plus tard le 1 mai 2017.

Cancellations are accepted until April 28, 2017.

Les annulations sont acceptées jusqu'au 28 avril 2017.

If you need help with registering, please contact : [conference@oaltabo.on.ca](mailto:conference@oaltabo.on.ca)

Si vous avez besoin d'assistance veuillez contacter: [conference@oaltabo.on.ca](mailto:conference@oaltabo.on.ca)

## Schedule at a glance

Wednesday May 10		
6:00 – 8:00 p.m.	Opening Reception	
Thursday May 11		
9:00 – 10:00 a.m.	Wordpress: The Basics Jeff Fox	To be Confirmed
10:00 – 10:15 a.m.	Break	
10:15 – 11:15 a.m.	The Power of Google Slides Karen Handley	Recreation Library Tara Mendez
11:15 – 11:30 a.m.	Break	
11:30 a.m. – 12:30 p.m.	Low Tech Makerspaces Tori Murray	To be Confirmed
12:30 – 2:00 p.m.	Lunch	
2:00 – 3:00 p.m.	Designing a Learning Commons Patricia Baker	Tour - James Bartleman Archives & Library Materials Centre (City of Ottawa)
3:00 – 3:15 p.m.	Break	
3:15 – 4:15 p.m.	Lightning Talks	Tour – MacOdrum Library (Carleton University)
5:00 – 8:00 p.m.	Social Event - War Museum Visit	
Friday May 12		
9:00 – 10:00 a.m.	Setting Up a Technology Lending Library: Experience From Carleton University Library Emma Cross, Ryan Tucci & Jennifer Whitney	Angel Card Readings for Personal Guidance Kathryn Weston
10:00 – 10:15 a.m.	Break	
10:15 – 11:15 a.m.	Developing Your Professional Portfolio Maggie Weaver	Creating Social Media Graphics Without a Graphics Designer Marian Doucette
11:15 – 11:30 a.m.	Break	
11:30 a.m. – 12:30 p.m.	Cataloguing Streaming Media with RDA and MARC21 Emma Cross	MAPsack Project Vicki Stevenson
12:30 – 1:30 p.m.	Lunch	
1:30 – 2:00 p.m.	Poster Sessions	
2:00 – 3:00 p.m.	The Truth, Truthiness and Post- Truth: Information Literacy in the 21 <sup>st</sup> Century Michael R. Clark	Microsoft Office Tips and Tricks Ann Knechtel
3:00 – 3:15 p.m.	Break	
3:15 – 4:15 p.m.	Breakout EDU: Will You Escape in Time? Mary Chisholm	PowerPoint: Less is More Ann Knechtel
6:00 – 8:00 p.m.	Awards Reception	

<b>Saturday May 13</b>		
9:00 – 10:15 a.m.	<b>Speed Mentoring</b> Susan Morely	<b>How To Present An Accessible Storytime*</b> Margaret Mary A. Conlon
10:15 – 10:30 a.m.	Break	
10:30 – 11:30 a.m.	<b>Creating Library Solutions on a Shoestring Budget</b> Emily Farrell	To be Confirmed
12:00 – 2:00 p.m.	<b>Annual General Meeting (AGM)</b>	

\*Session will be presented bilingually

## Session Descriptions

### **Wordpress : The Basics** - Jeff Fox

An introduction to Wordpress, the open source publishing platform. Whether you are interested in posting a blog or building a complete website Wordpress has many options. Learn about adding posts, making changes, working with plugins and updates as well as troubleshooting tips.

### **The Power of Google Slides - not just for presentations** – Karen Handley

Experience the power of Google slides. It is just not a presentation tool. Create brochures, posters, photobooks, invitations and more.

### **Recreation Library** – Tara Mendez

Learn about the recreation library put together at Leeds and the Thousand Islands Public Library which includes a variety of items including snowshoes and sports equipment.

### **Low Tech Makerspaces** – Tori Murray

Learn about developing a low tech Makerspace and the use of passive programming in it, in a school library, and then try it out! This will be a hands on session with a mix of presentation and time to try out some makerspace activities.

### **Designing a Learning Commons** – Patricia Baker

How to design a Learning Commons with a purpose. Learn the techniques to create specific areas designed for a specific purpose. Using lighting, colours, signage, shelving, furniture and displays to inspire users to innovate new ideas and to collaborate with others. This is a group discussion on how to use this information to re-create your Learning Commons.

### **Tour – James Bartleman Archives & Library Materials Centre**

Tour the building which houses the Collection Management and Materials Delivery team and City of Ottawa archives. Opened in 2011 the building is LEED certified.

**Please note:** this is a scent-free building

### **Lightning Talks**

Short 5-10 minute talks on a variety of subjects. If you are interested in presenting email [conference@oaltabo.on.ca](mailto:conference@oaltabo.on.ca).

### **Tour – MacOdrum Library**

Tour the renovated MacOdrum Library at Carleton University.

**Please note:** this tour may run later than the session time.

### **Setting up a technology lending library: experiences from Carleton University**

**Library** – Emma Cross, Ryan Tucci & Jennifer Whitney

This session will discuss the emerging technology collection at Carleton University which is a successful collaboration between MacOdrum Library, the Discovery Centre for Undergraduate Research and Student Engagement and Information Technology Services. The session will offer practical ideas, suggestions and best practice tips for setting up a technology lending library. Session will conclude with a demonstration of project ideas to promote experiential learning with technology at your library.

**Angel Card Readings for Personal Guidance – Kathryn Weston**

(For entertainment only)

Looking for a way to gain confidence, clarity, and guidance to make decisions in your life? Join us for this interactive session on reading Angel cards for personal guidance.

We will demonstrate and allow you to open your intuition or natural spiritual abilities to receive information during card readings to answer questions about love, life purpose and health.

Suitable for those who are new to Angel cards, you will learn how to give yourself an insightful card reading with confidence and clarity.

This session will include key elements about Angel cards and card readings, what questions the cards answer, how to choose the right card, interpreting the cards' true meanings, how to prepare yourself and your cards for an accurate reading, Three-Card reading and examples, how to handle missing or extra cards, and what to do if a reading doesn't make sense.

If you own Angel cards, please bring them along.

**Developing Your Professional Portfolio – Maggie Weaver**

A portfolio is a terrific tool for recording learning experiences and identifying transferable skills, for students and contract staff as well as for LTs considering a second career. It's also an opportunity for creative self-expression, and a way to help with that hard interview question: "So, tell me about yourself," Maggie will give examples, hints, and resources with templates and more ideas.

**Creating Social Media Graphics Without a Graphics Designer – Marian Doucette**

How we deliver messages is just as important as the message itself. This session looks at free online tools to use to create stunning and effective social media graphics for your library without having to hire a graphics designer.

**Cataloguing streaming media with RDA and MARC 21 – Emma Cross**

This session will give an overview of cataloguing streaming media using RDA and MARC21. Online video and audio are increasingly popular and vendors are making more resources available to libraries in this format. This session will discuss best practice guidelines with practical examples. Discussion and examples will focus on MARC21 format. Session will conclude with discussion of future developments including BIBFRAME.

**MAPsack Project– Vicki Stevenson**

The MAPsack Project started as a small pilot project between three libraries: Perth and District Public Library, Rideau Lakes Public Library and Brockville Public Library. Our goal was to create a resource that would encourage families to get outside and have fun in nature. The MAPsack Project quickly grew into a county-wide venture with all public libraries throughout Leeds and Grenville participating along with partnerships with Rideau Valley Conservation Authority, Leeds and Grenville Stewardship Council and Ontario Parks. The MAPsack Project is a good example of how partnerships make a big impact and help exceed goals.

**The Truth, Truthiness and Post-Truth: Information Literacy in the 21st Century –**

Michael R. Clark

Recent events have brought the subject of biased or false news sources to the forefront, and this session will seek to put this trend into context. Using examples to highlight the challenges of finding good information, participants will leave with a broader understanding of what "good information" means.



**Microsoft Office Tips and Tricks** – Ann Knechtel

Learn tips and tricks for Word, Excel and PowerPoint that will save you time and make your documents look great.

**Breakout EDU: Will You Escape in Time?** – Mary Chisholm

Escape Rooms are becoming increasingly popular in cities all over the world. Participants are locked in a themed room and have to follow the clues and solve puzzles to be able to break out. Have you ever wanted to try an escape room program in your library, but didn't know where to start? Looking for a team-building activity for your staff? Find out how to host an escape room style game in your library. Participants will also play a game from Breakout EDU. Note that in this game you are breaking into a locked box--we will not lock you in the room.

**PowerPoint: Less is More** – Ann Knechtel

Discover how to create presentations that are engaging and interesting. Information on preparing and designing presentations to wow your audience.

**Speed Mentoring** – Susan Morely

Have questions about careers as Library & Information Technicians or Library Science? Looking for some one-on-one time with established LIT professionals to get the low down on jobs and the library environments? Come interact with professionals in a relaxed environment where you can be comfortable to be open & gain more insights.

New professionals and students from Library Technician programs interested in participating are required to sign up to participate in our Speed Mentoring session in advance. Please note that this program has a limited number of participants space available and you must be registered to attend the OALT/ABO conference. Thanks to Ex Libris and IEEE for sponsoring this session.

**How To Present An Accessible Storytime**– Margaret Mary A. Conlon

Traditional storytimes emphasize books, songs and nursery rhymes. Nevertheless, many people primarily use the senses of touch and smell.

During an accessible storytime, the story is experienced through objects to touch of different textures and temperatures, and things to smell. The senses of sight and hearing are also explored, through vibrations and puppets.

Accessible storytime works well with many different groups: children and adults who have special needs, those who are hard of hearing or those who have visual impairments, and those with autism.

**Please note:** Session will be presented bilingually

**Creative Library Solutions on a Shoestring Budget** – Emily Farrell

The Edwardsburgh Cardinal Public Library will be offering creative ways in which they made the most of their limited budget. Problems such as 'how do you update an outdated non-fiction collection with no money?', 'how do we create eye-catching and effective advertisements with no background in marketing?' and 'how do we give our library a face-lift without major expense?' will be discussed with suggestions on practical and budget-friendly solutions.

## **Special Events**

### **Wednesday May 10**

Opening Reception 6:00 – 8:00 p.m.

Join us for the opening social event. Kick off the conference and get acquainted with someone new or catch up with old friends.

### **Thursday May 11**

Canadian War Museum 5:00 – 8:00 p.m.

Social event, explore the Canadian War Museum. Bus fare for OC Transpo will be provided. General admission to the museum is free 4-8 p.m.

### **Friday May 12**

A celebration: Awards Ceremony and Hors d'oeuvres 6:00 – 8:00 p.m.

Join us in the Oasis Lounge and help celebrate our annual awards night. A great time to mingle and celebrate those who have supported your association over the years.

### **Saturday May 13**

Annual General Meeting 12:00 – 2:00 p.m.

Join us for the Annual General Meeting. Members of the Association will hear from the Board of Directors regarding the initiatives and innovations the Association undertook during the past year. OALT/ABO is your association. This is your chance to participate directly in its decision-making activities. Come prepared to vote & volunteer! Boxed lunches will be provided.

## Conference Pricing

**Full Conference** - Wednesday night to Saturday afternoon. Includes opening reception, 3 lunches and all sessions.

Member \$230	Non-member \$290	Student/Retiree **\$85
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**2-Day Registration** – Any two days. Includes 2 lunches, and all sessions on both days.

Member \$210	Non-member \$270	Student/Retiree **\$70
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**1-Day Registration** – (Thursday or Friday). Includes 1 lunch and all sessions on that day.

Member \$175	Non-member \$225	Student/Retiree **\$50
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**1-Day Registration** – Saturday. Includes 1 lunch and all sessions on Saturday.

Member \$95	Non-member \$155	Student/Retiree **\$40
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Become a member or renew your membership before registering to get the member price!

\*\*A student is any individual currently enrolled in a full-time or part-time library & information diploma, or post diploma certificate program or those who have graduated from an aforementioned program to a period of six months after their graduation.

## Special Events

<b>Wednesday May 10</b> 6:00 – 8:00 p.m.	Opening Reception	No charge
<b>Thursday May 11</b> 5:00 – 8:00 p.m.	Canadian War Museum Visit	No charge
<b>Friday May 12</b> 6:00 – 8:00 p.m.	A celebration: Awards Ceremony and Hors d'oeuvres	No charge
<b>Saturday May 13</b> 12:00 – 2:00 p.m.	Annual General Meeting	No charge

## Accommodations

Accommodations for this year's conference are being handled independently of the Association, by the Algonquin College Residence and Conference Centre – Ottawa West, which is located at the Algonquin College Campus.

Suite cost is **\$92.50** per night for a 2 bedroom suite

See <http://stayrcc.com/properties/view/index/12/>

13% HST is applicable on accommodation prices

**GROUP PROMO CODE: 11837**

**GROUP CUT OFF DATE: April 10, 2017**

To book accommodations, you can do the following:

Book your room online at <https://app.thebookingbutton.com/properties/rccottawawestdirect>

Telephone: 613-727-7698 or 1-877-225-8664

Email: [ottawawest@stayrcc.com](mailto:ottawawest@stayrcc.com)

## **Travel & Maps**

### **Driving directions**

#### **From Montreal:**

1. Drive west on HWY 40
2. HWY 40 becomes HWY 417 when entering Ontario, continue west on HWY 417.
3. Exit south, at junction 127B (Woodroffe Avenue)
4. Drive south to 1385 Woodroffe Ave, Ottawa

#### **From Toronto:**

1. Drive east on HWY 401, turn north at HWY 416
2. Turn east at junction of HWY 417
3. Exit south at junction 127A, (Woodroffe Avenue)
4. Drive south to 1385 Woodroffe Ave, Ottawa

### **Public Transit**

Algonquin College is beside the Baseline station on the Transitway. For specific directions see [www.octranspo.com](http://www.octranspo.com)

### **Train (Via Rail)**

Fallowfield station is much closer to the college than the Ottawa station. Public transit from Fallowfield station to Algonquin is frequent.

<http://www.algonquincollege.com/maps/home/woodroffe-campus-map/>

## WELCOME TO ALGONQUIN COLLEGE 2016 - 2017

[algonquincollege.com/parking](http://algonquincollege.com/parking)

**ALGONQUIN**  
COLLEGE

Parking Services

[parking@algonquincollege.com](mailto:parking@algonquincollege.com)  
613-727-4723 ext. 7187



### VISITOR PARKING LOT

Payment required at ALL times.  
\$2.00/half hour, \$18.00 maximum

#### NOTE:

Continuing Education students may park in Lots 8, 9 and 12 after 5:00 p.m. at no extra charge (refer to map). Prices may change without prior notice.

### PAY & DISPLAY MACHINES **Ps**

Payment required at ALL times.

Lot 12 - \$9.00/day

Lots 1, 5, 10, 11 and 14 - \$2.00/half hour  
C, E, P and N Building - \$2.00/half hour

### LEGEND

	Carpool Parking		Accessible Parking
	Pay & Display Parking		Accessible Entrance
	Motorcycle Parking		OC Transpo Baseline Station
	Car Sharing		OC Transpo Stop
	Electric Vehicle Charging Station		Shipping
			Loading Zone

May 2016

The OALT/ABO conference committee would like to thank the following sponsors for their generous donations:



School of Information Studies

