



2018 Annual General Meeting
Agenda, minutes and annual reports

**Ontario Association of Library Technicians /
Association des bibliothécaires de l'Ontario**

**Abbey Market, P.O. Box 76010
1500 Upper Middle Road West
Oakville, ON L6M 3H5**

**Website: <https://oaltabo.on.ca/>
Email: info@oaltabo.on.ca**



2017 Annual Reports

Financial Statement December 31, 2017

Cash on hand September 30, 2017

\$34,547.40

<i>Current</i>	<i>Year-to Date</i>	<i>Previous YTD</i>
<i>Oct. 1/17 to Dec. 31/17</i>	<i>Jan 1/17 to Dec 31/17</i>	<i>Jan 1/16 to Dec 31/16</i>

Revenue

Membership Fees	1,030.80	3,816.80	6,496.80
Chapter Fees	280.00	710.00	984.00
Conference	0.00	10,561.00	10,788.29
Corporate sponsorship	0.00	700.00	2,214.87
Miscellaneous	57.47	57.47	31.51
Total	1,368.27	15,845.27	20,515.47

Expenses

Conference	0.00	9170.94	13,209.74
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Chapter Expenses

Chapter Remittance	0.00	562.00	578.00
Refunds/Return cheques	0.00	80.00	1,493.29
Chapter Subsidy	1,126.45	1,126.45	578.48

Meeting Expenses

Socials, Rentals & other fees	0.00	0.00	240.01
Travel/Parking	0.00	277.12	982.40
Accommodation	0.00	0.00	483.71

Newsletter

Printing/copies	0.00	0.00	307.36
Postage	0.00	0.00	50.17

General Business

Operating expenses	356.95	390.56	0.00
Bank fees	15.48	57.01	53.29
Online bank fees	170.44	930.49	947.06
Postage/Postal Box Rental	514.24	514.24	484.71
Website	0.00	806.05	3,390.00
Professional Fees	0.00	808.92	808.92
Awards/Presidential Gifts	84.75	532.68	522.33
Total	2,268.31	15256.46	24,129.47

Cash on hand Dec. 31, 2017

\$33,647.36

School Chapter \$3,415.00

Toronto Chapter \$2,881.10

GIC **\$5,546.79**

Total **\$39,194.15**

Notes to the OALT/ABO Financial Statement

This bank reconciliation form shows the actual bank balance for our fiscal year end of Dec. 31, 2017 as being \$33,647.36. There were no outstanding cheques at the year end. Profit of **\$588.81**

Bank reconciliation			
Bank Balance on Bank Statement			33,647.36
Add	Income not recorded on statement		
Deduct	Outstanding cheques		
	Cheque #	Amount	
	1		
	2		
Total Outstanding cheques			-
Ledger Balance			\$33,647.36

Member fees are \$3,816.80, and Chapter fees are \$710.00.

Corporate sponsorship – from Algonquin College \$500.00 and Mohawk College \$200.00.

Miscellaneous - \$57.54 from Ottawa Chapter/Section d'Ottawa microphone Lauren Parsons.

Total Revenue for 2017: \$15,845.27

Chapter remittance – \$366.00 was paid to Ottawa Chapter/Section d'Ottawa and \$196.00 for Halton-Peel.

Income	Details	Balance
School Chapter		
	Opening Balance Jan. 2017	3,395.00
	Chapter remittance	20.00
	Balance as of Dec. 31, 2017	<u>3,415.00</u>
Toronto Chapter		
	Opening Balance Jan. 2017	2,771.10
	Chapter remittance	110.00
	Balance as of Dec. 31, 2017	<u>2,881.10</u>

Refunds – were due to member errors.

Chapter Subsidy – Ottawa Chapter/Section d'Ottawa speaker Lauren Parsons

Travel/Parking – meetings.

Operating Expense – Photocopies, stamps, banners

Professional fees – Association insurance.

Total Expenses for 2017: \$15,256.46

Membership Statistics

2017	2016	2015
<ul style="list-style-type: none">- \$4,526.80 received in membership fees- 104 individual members- 57 group members	<ul style="list-style-type: none">- \$7,464.80 received in membership fees- 134 individual members- 71 group members	<ul style="list-style-type: none">- \$7,697.60 received in membership fees- 136 individual members- 23 group members

Respectfully submitted,

Lori O'Connor

Treasurer, Board of Directors | Trésorière, Conseil d'administration

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