



2019 Annual General Meeting Agenda, minutes and annual reports



**Ontario Association of Library Technicians /
Association des bibliothécaires de l'Ontario**

**Abbey Market, P.O. Box 76010
1500 Upper Middle Road West
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2018 Annual Reports

Financial Statement December 31, 2018

Cash on hand December 31, 2017 **\$33,647.36**

	<i>Year-to Date</i>	<i>Previous Year to Date</i>
	<i>Jan 1/18 to Dec 31/18</i>	<i>Jan 1/17 to Dec 31/17</i>
Revenue		
Membership Fees	4,318.00	3,816.80
Chapter Fees	572.00	710.00
Conference	8,475.75	10,561.00
Corporate sponsorship	1,700.00	700.00
Miscellaneous	6,149.51	57.47
Total	21,215.26	15,845.27

Expenses

Conference	9633.93	9,170.94
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Chapter Expenses

Chapter Remittance	592.00	562.00
Refunds/Return cheques	150.00	80.00
Chapter Subsidy	623.75	1,126.45

Meeting Expenses

Rentals, Promotional items etc	3279.52	0.00
Travel/Parking	884.20	277.12
Accommodation	0.00	0.00

General Business

Operating expenses	198.56	390.56
Bank fees	68.64	57.01
Online bank fees	920.67	930.49
Postage/Postal Box Rental	602.57	514.24
Website	271.14	806.05
Professional Fees	1159.22	808.92
Awards/Presidential Gifts	470.67	532.68
Total	18,854.87	15,256.46

Cash on hand Dec. 31, 2018 **\$36,007.75**

School Chapter \$3,403.00
Toronto Chapter \$3,033.10

Notes to the OALT/ABO Financial Statement

This bank reconciliation form shows the actual bank balance for our fiscal year end of Dec. 31, 2018 as being \$36,007.75. There were two outstanding cheques at the year end. We made a profit of **\$2,360.39** in 2018.

Bank reconciliation			
Bank Balance on Bank Statement			36,279.74
Add	Income not recorded on statement		
Deduct	Outstanding cheques		
	Cheque #	Amount	
1	481	156.00	HP Chapter OLA Travel
2	501	115.99	
3			
4			
5			
6			
7			
Total Outstanding cheques			271.99
Ledger Balance			\$36,007.75

Member fees are \$ 4,318.00, and chapter fees are \$572.00.

Corporate sponsorship – from St. Albert College \$500.00, Mohawk College \$200.00, Halton-Peel Chapter \$500.00 and Seneca College \$500.00.

Miscellaneous - \$5,521.35 is from our GIC, which had matured and has been deposited into our chequing account. \$58.00 is Ottawa Chapter/Section d'Ottawa Cruise event \$570.16 is a refund from Hotel for Conference.

Total Revenue for 2018: \$21,215.26

Chapter remittance –\$362.00 was paid to Ottawa Chapter/Section d'Ottawa and \$220.00 for Halton-Peel.

Income	Details	Balance
School Chapter	Opening Balance Jan. 2018	3,415.00
	Chapter remittance	8.00
	Balance as of Dec. 31, 2018	<u>3,423.00</u>
Toronto Chapter	Opening Balance Jan. 2018	2,881.10
	Chapter remittance	124.00
	Balance as of Dec. 31, 2018	<u>3005.10</u>

Refunds – were due to duplicate entries by members.

Chapter Subsidy – \$633.75 Ottawa Chapter/Section d'Ottawa \$58.00 cruise fees \$565.75 Meet & Greet catering

Travel/Parking – meetings.

Operating Expense – Business card, Photocopies, stamps

Professional fees – association Insurance.

Total Expenses for 2018: \$18,854.87

Membership Statistics

2018	2017	2016
– \$4,890.00 received in membership fees	– \$4,526.80 received in membership fees	– \$7,464.80 received in membership fees
– 127 individual members	– 104 individual members	– 134 individual members
– 35 group members	– 57 group members	– 71 group members

Respectfully submitted,

Lori O'Connor

Treasurer, Board of Directors | Trésorière, Conseil d'administration
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