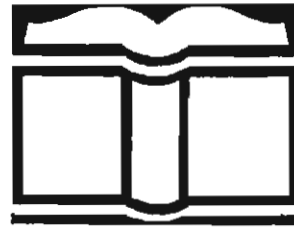


Janet



from the President

HURONIA REGIONAL BRANCH

PRESIDENT'S ANNUAL REPORT FOR 1988-1989

It has been my privilege to serve my third consecutive term as the President of Huronia Regional Branch. This past year I have chaired general membership meetings on June 13, September 10, and December 5th 1988 and the annual meeting on March 18th 1989. There has been four meetings with the executive -- two formal (April 17th 1988 and February 26, 1989) and two informal meetings.

Thank you to all those who have hosted meetings.

Much of our region's energy this past year has been focused on preparations and planning for the 1990 OALT/ABO conference. At the June 13, 1988 meeting a conference committee was formed. This committee is meeting frequently to ensure a successful conference. For those not on a committee, you will be called on for your support and assistance as the conference draws nearer.

The job of President is not a difficult one, when you are assisted by a very capable executive. I would like to thank the executive for their assistance -- Pat Henry - Vice-President, Louise Campbell- Director, Janet Scheibler Treasurer -Membership and Joanne Comper - secretary.

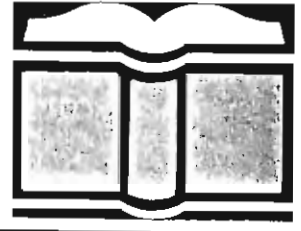
Thank you also to Carol Ann McNabb our archivist and to Pat Frook, editor of our newsletter Networks. I know Pat would appreciate hearing from all members with their news.

I wish all the best to the new executive. I would like to encourage all members to be active in our region and association. It is by taking part that you gain the most rewards and benefits from the membership fees that you pay. 1989-1990 is the ideal year to get involved.

Submitted by

Janet Iles
President

Ontario Association of Library Technicians/
Association des Bibliotechniciens de l'Ontario
P.O. Box 682
Oakville, Ontario
L6J 5C1



Huronian Branch OALT/ABO

March 1989

As your Director on the Provincial Executive for 1988/89, I have attended the scheduled meetings in Toronto. I also represented Huronia at our annual conference in Thunday Bay, Ontario.

Again this year the Provincial executive has worked to bring our association to the forefront in the business world, through advertising in business journals. We have also worked on developing a Fact Sheet. The salary survey was completed and mailed out to the members.

A membership directory was updated and mailed out, and we are receiving our Provincial Newsletter more frequently with a new format, all due to a very enthusiastic Editor.

The past three years have been very educational and enjoyable for me. It has been a pleasure working with a dedicated and tireless Provincial Executive and a local executive as well.

Respectfully submitted,

A handwritten signature in cursive script that reads "Louise".

Louise Campbell
DIRECTOR.

from the Director

Huronian Region OALT/ABO

Annual Report

Vice President

Our first meeting of the 88-89 year was a barbeque held on the sunny balcony of Janet Scheibler's home in Orangeville. There was a good turnout and the conference committees were struck.

September saw us brown bag our lunch for an afternoon at the resource centre and library at Ste Marie Among the Hurons. Sandra Saddy gave us a very informative tour and orientation of this specialized and historic library.

Our next general meeting was a pot luck dinner and gift exchange held in December at the home of Judy Koenig in Collingwood. We hope the dinner and gift exchange become an annual event.

Our Annual Meeting is planned for Saturday, March 18 hosted by Barrie Public Library. We will have an introduction to the new automated systems being implemented at the library.

During the year, I was notified of a number of job openings at various libraries but was never contacted by anyone looking for a position.

Thank you to all our members who have helped with this years meetings; phoning, planning, organizing and hosting. You certainly made my job easier and it is greatly appreciated. Please give the new Vice President any suggestions you may have for future meetings and workshops.

Respectfully submitted



Vice President

OALT/ABO - HURONIA BRANCH

Annual Report

March 11, 1989

I respectfully submit my annual report for the year 1988/89. Since I shall not be standing again for office after three years as your treasurer may I take this opportunity to say that I have enjoyed my terms and I thank you for the trust that you placed in me. The Treasurer's job is not an arduous one and I urge anyone who may be toying with the idea of running for office to "try it - you'll like it!"

Our expenses this year apart from our Provincial fees, are down from last year. There are executive members out there who have not submitted expenses for telephone and postage.

For the year 1988/89, I believe that our numbers were the greatest ever - 27 members as follows:

15 graduate members

8 student members

4 student members who pay full fees as
required after 2 years.

Respectfully,

Janet Scheibler

OALT/ABO - HURONIA BRANCH

Annual Report - Treasurer

March 11, 1989

INCOME:

Starting Balance	\$1251.45	
Fees	757.00	
Interest	<u>193.62</u>	
	\$2202.07	
G.I.C. (matured Feb.21)	<u>1000.00</u>	
	\$3202.07	\$3202.07

EXPENSES:

Fees	\$ 624.00	
Newsletter	32.00	
Meeting expenses	<u>74.15</u>	
	\$ 730.15	\$ 730.15
		<u>\$2471.92</u>

Bank balance, Mar.10/89	\$2501.92
Cheque not cleared	<u>30.00</u>
Balance	<u>\$2471.92</u>

Conference Account

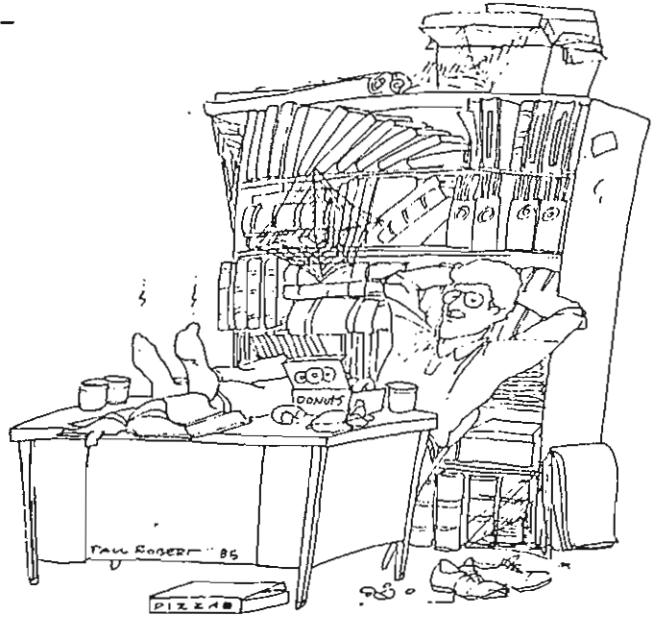
Opening balance -] of G.I.C. matured Feb. 21/89	\$1000.00
Interest	<u>\$ 1.59</u>
<u>TOTAL:</u>	<u>\$1001.59</u>

Petty Cash

Donation	\$5.00	\$5.00
Postage		<u>-7.50</u>
Balance		<u>-\$2.50</u>

Carefree cataloguing

Judy Cameron



As a cataloguer for many years, I am about to reveal to you, dear reader, a few of those little tricks I use to make my cataloguing carefree and fun.

First, get rid of the backlog by discarding all duplicates. This way you will not be overwhelmed by the great amount of work to be done. Divide the pile into big books and little books and discard all "ephemeras," that is those "little books" of an unsubstantial nature, shall we say less than 200 pages. Do not catalogue maps, records, puzzles, kits, tapes or any other such nonsense. They are only meant to annoy you. Lace doilies, photographs and books written by the "spirit" of someone should also be ignored.

Place the remaining book carefully in front of you and study it closely for a few moments. Is it a serial or a monograph? Is there more than one? If not, it is obviously not a serial. Serials always come in packs like wolves. Is it a monograph? If there is not more than one, you may assume it is a monograph.

Now you must describe it. Although it is tempting to simply put "Largish, red book about dogs" on your "3 x 2½" card, you must remember at all times that you are a professional. Take a deep breath and open the book. Look for a page near the front with a lot of information on it. This is called the title page and usually does not include such information as "To Maggie, Xmas 1972, much love Auntie May."

No, what you are looking for gives the title, author, publisher and year of publi-

cation. If there are two similar pages near the front of the book, you will be doing everyone a favour by razoring one out. When you have made your choice of title page, select the name of one person on the page who you think is responsible for the work. If there is an obvious name, write it on your card backwards, that is surname first. If there is more than one name, choose the one you think looks the most responsible or the name that sounds the best. Remember that "ed." is short for Edward and it may be written in full. If there is no name on the title page, you may assume that the work is so dreadful no one was willing to take the responsibility. In this case, use your own name so it will at least look as if you have published something during your career, or use the title as the main entry.

The title, too, often allows for great freedom of expression for the imaginative. If you think the title does not truly represent the contents of the book, just copy it down as is, but put your true feelings in square brackets afterwards. Write the author's name after the title again in case anybody missed it the first time and proceed to the imprint area. Do not let this name confuse you. It has nothing to do with Konrad Lorenz or ducks. This is where you put the book's publisher, place of publication and date. Sometimes authors disguise themselves as the publisher and *vice versa*, but don't be fooled. People are obviously authors and companies are publishers. If there is more than one date on the title page or verso, choose the one closest to your birthday unless you predate the First World War.

Next on your card, if it's not filled up yet, put down the number of pages and the size of the book. If the pages are numbered you really should put that down; however, if the pages are not numbered then guess! "Dunno" is an acceptable descriptive term here or "ca.," which is *librarianese* for the same thing.

The notes section, which follows this area, allows you complete freedom to write anything you want on the card. Personal remarks about your fellow employees, a short story or even something about the book in hand are all acceptable, so use your imagination. Now simply slap a number on and do some subject analysis and you will be finished. Subject analysis is the art of describing the entire contents of a 600-page book in two words or less. The numbering system is more complex. Decide what the book is about, i.e. nuclear physics, and use those first letters. The numbers that follow are determined by how complicated you think the book is. For example, a complex book on nuclear physics would get the number NP100, while a simple book might get a NP2. Put the first letter of the author's name under this with a number, then put a date under the whole shebang.

There you have it. You have created an interesting and imaginative description for the book with little stress and even less intellectual application. Don't knock yourself out cataloguing, use the Carefree Cataloguing Method by Cameron and have fun.

Judy Cameron is head, branch libraries, Department of National Defence, Ottawa.

WILD RICE BAKED DISH

1 pound hamburger	1 can cream mushroom soup
1 onion chopped	1 can water
1 cup celery	1 cup wild rice
1 can mushrooms	4-5 tbsp. soya sauce

Brown hamburger with onion and celery. Cook wild rice about 25 minutes; drain. Mix all ingredients in casserole. Bakes 1½ hours at 350°. Serves 5-6.

PISTACHIO DESSERT

Crust: 1½ sticks (¾ c.) margarine, melted
3 tbsp. sugar
¼ c. nuts
1½ c. flour

Mix and pat into 9x13 pan. Bake 15 minutes at 375°. Cool.

Filling: Blend 1-8 oz. package of cream cheese, ¾ c. icing sugar, ½ carton (9oz. size) of Cool Whip. Spread over cooled crust.

Topping: Mix 2 pkg. instant pistachio pudding with 2½ c. of milk. Pour over cheese layer.

Garnish: Spread remaining Cool Whip over top.



UP AND COMING

Remember the Conference Committee Meeting on April 23rd. at 2 p.m. at the Collingwood Public Library.