

NEWSLETTER

London Regional Branch, Box 523, Postal Station B, London, Ontario

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Volume 1

Issue 10

Sept. 1977

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Last Meeting:

Date: Sept. 19, 1977  
Time: 7:30 p.m.  
Place: Fanshawe College, Room A1041  
Attendance: 15 present

New President:

Bonnie Scriver regrettfully resigned as president of L.R.B. Bonnie has recently accepted two different jobs, one which is on Monday nights. Needless to say she will be very busy. However, she hopes to become involved again at a later date. Our new president is Mary Brennan. Mary is stepping up from the position as vice-president of the branch.

Mailing Committee:

A new member on this committee is Cheryl Horton.

Fanshawe College Advisory Committee:

Jean Pearce and Susan Williamson are the representatives on this committee. They will serve a two year term attending several meetings during that time.

L.R.B.'s Barbeque:

The 3rd annual barbeque held at the home of Mary Brennan on July 23, 1977 was very successful. This year's barbeque was "the best" one L.R.B. has held so far. It was very well attended and everyone seemed to enjoy themselves.

Conference Committee:

The executive and members of L.R.B. would like to thank the conference committee for all the hard work and organization which they put into the conference. Thank you Jill Anderson, Eleanor Irwin, Jacquie Jessup, Meg Sinclair, and Susan Williamson.

At the last meeting Jacquie Jessup, as a member of the conference committee, thanked the members of L.R.B. for their help with the conference.

Conference News:

A profit was made from the conference. However, this will have to last five years when L.R.B. hosts its next conference.

The conference has received good publicity. Articles on this year's conference have appeared in the following publications: COLT Newsletter; Feliciter; Focus; Quill & Quire; Intrologue; Comment; & Emergency Librarian.

Grant Received:

L.R.B. has been awarded a grant from the Secretary of State. This money will assist with the bilingual translation of the conference proceedings.

V.P. Nominations:

The following people were nominated for Vice-President:

1. Linda Williams Bone
2. Nancy McCormick
3. Debbie Holme
4. Bonnie Scriver

Election for this position will be held at the next meeting, at which time more nominations will be accepted.

O.L.A. Conference:

This year's O.L.A. Conference is being held Nov. 17 - 20th in Niagara Falls. O.A.L.T./A.B.O. is displaying a poster comprising of information on the association and photographs taken at this year's conference. Three members from our branch will be attending (Eleanor Irwin, Susan Williamson, & Jacquie Jessup).

Membership Forms:

Members are urged to note the new membership forms. Please complete and return it as soon as possible. If we don't receive one from you, your name will not appear in the provincial directory. Also you will not receive any provincial newsletters or the directory.

Next Meeting:

Brent Germaine, an instructor at Fanshawe College, will present a workshop on video tape equipment.

Date: Oct. 17, 1977

Time: 7:30 p.m.

Place: Fanshawe College, Rm. A1041

**OALT/ABO**

Held at Huron College, London, May 27, 1977  
 The meeting began at 8:30 am chaired by Eleanor Irwin  
 and recorded by Linda Peppiatt.

ONTARIO ASSOCIATION OF LIBRARY TECHNICIANS/ASSOCIATION DES BIBLIOTECHNICIENS DE L'ONTARIO

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Attendance: Regional Directors

Halton Peel	Dorothy Kew
London	Eleanor Irwin
Niagara	absent
Northern	absent
Ottawa	Pat Graham
Sudbury	Paulette Thibault
TALTA	Linda Peppiatt
Thunder Bay	LaRea Moody

Provincial Executive

President	Meg Sinclair
Vice president	Bette Wilson
Secr/Tres.	Ray Hickman
Publicity	Linda Landreville
Newsletter	Femmy Swytink
Chairperson Standards Committee	Chris Campbell
Chairperson President's Committee	Judy Kellond

- Minutes were passed as corrected.
- Survey of Library Technician Labour Force in Special Libraries Tabled
- Incorporation Report - Ray Hickman  
 In progress. The lawyer who is looking into incorporation is questioning the need for a private members bill. The executive will continue to investigate this.
- Nominations for 1977-78 Executive. Two were received. One was accepted - Bette Wilson for Vice President.
- Resolutions - LRB will propose an amendment under the duties of Treasurer to delete #3.
- Standards Committee Report - Chris Campbell  
 Copies of the statement of the Standards Committee were available for the annual meeting.
- Fiscal Years: regional branches to have same year as provincial - Tabled
- Policy on Member and Non-member Rates for the 1978 Conference - Tabled
- Brochure - Linda Landreville  
 A finished copy of the publicity brochure was passed around, 1,000 copies have been printed to be distributed to the directors for distribution to the library technician students and others.
- New Business  
 Sue Williamson appointed Membership Chairperson  
 Doug Willford has resigned as OLA representative, a replacement is required - Tabled  
 Directors were given lists of Conference delegates from their regions  
 Meg requested permission to write to Library Technician Co-ordinators re: inclusion of information on the association in their courses.  
 Linda Landreville asked about French Brochures - 500 to be printed.  
 LaRea Moody announced that the 1976 Proceedings were available. Sale of extra copies for \$5.00 procedure of what to do with money from proceedings Tabled  
 Judy Kellond requested dissolution of committee after her report at the Business meeting  
 Ray Hickman announced that the membership directory was available (400 copies) costing \$282.00. Distribution possibilities - Tabled.

Next Meeting Saturday May 28, 1977 Huron College, London. 8:30 am.

**OALT/ABO**

Held at Huron College, London, May 28, 1977  
 The meeting was chaired by Janet Fear and recorded  
 by Gail Darby.

ONTARIO ASSOCIATION OF LIBRARY TECHNICIANS/ASSOCIATION DES BIBLIOTECHNIENS DE L'ONTARIO

<u>Attendance:</u>		<u>Regional Directors</u>	<u>Provincial Executive</u>
Halton Peel		Dorothy Kew	President Janet Fear
London		Jacque Jessup	Vice President absent
Ottawa		Pat Graham	Secretary Gail Darby
Sudbury		Paulette Thibault	Treasurer Chris Campbell
TALTA		Linda Peppiatt	Publicity Eleanor Irwin
Thunder Bay		LaRea Moody	

According to the constitution the secretary will at all times have an up-to-date copy of the constitution.

Chris Campbell and Ray Hickman will transfer the bank accounts from Toronto to Hamilton.

Sue Williamson has asked for ideas as to what the executive and directors require for the membership form, for the next meeting.

Eleanor Irwin will send out conference reports to newsletters ie. Feliciter, Quill and Quire, COLT newsletter, Focus etc.

The journal subscriptions should be looked into.

Eleanor gave some ideas about publicity for the Association ie. Posters, displays at conferences. Everyone should think of ideas for a standard display.

A new representative for OLA will have to be chosen. Pat Graham volunteered.

Receipts etc. should be sent to Chris Campbell not Ray Hickman from now on.

Each director was given a copy of the Thunder Bay Conference Proceedings to be kept for the local archives.

Directors were asked to bring a list of their executive to the next meeting.

The next meeting will be June 25th, 1977 10:00 am at Sheridan. Thunder Bay Director will chair the meeting and send out the agenda.

**OALT/ABO**

Held at Sheridan College, Oakville, June 25, 1977  
The meeting was chaired by LaRea Moody, and recorded  
by Gail Darby.

ONTARIO ASSOCIATION OF LIBRARY TECHNICIANS/ASSOCIATION DES BIBLIOTECHNICIENS DE L'ONTARIO

Attendance:	Regional Directors	Provincial Executive	
Halton Peel	Dorothy Kew	President	Janet Fear
London	Jacquie Jessup	Vice President	absent
Ottawa	absent	Secretary	Gail Darby
Sudbury	Paulette Thibault	Treasurer	Chris Campbell
TALTA	Doris Hird	Publicity	Eleanor Irwin
Thunder Bay	LaRea Moody	Membership	Sue Williamson
		Newsletter	Femmy Swytink

Minutes of May 27/28, 1977 meeting were accepted as corrected.

**Treasurer's Report**

Bank balance as of May 31, 1977 \$1,358.84

Directors were asked to have the membership fees for the locals sent in by the fall.  
Fiscal Year audit - LaRea offered to ask Paul Ericson, an accountant in Hamilton  
(copy of letter to Chris Campbell) if he would audit the books.

**Publicity Co-ordinator's Report**

Conference Reports were sent out as requested.

A colloquium on Library Technicians at SLIS and UofT Library School was suggested and approved.

Eleanor will prepare a display for OLA and look into the cost of previously proposed posters.

A letter of thanks was sent to Debra Linnington, Marg McKinnon, Chris Campbell, Donna Schienkle, Gisela Smithson and Marlene Forest for the preparation of a display for CLA.  
Bursaries were suggested as a way of publicizing at the Schools and Community Colleges  
It was recommended that this be done at the local level as TALTA had already implemented this idea.

A letter of congratulations to be sent to graduates was suggested. Sue Williamson will draw up a letter for consideration.

A membership brochure was proposed.

**Membership Chairperson's Report**

A binder to list members was purchased. Lists will be kept in order by region and alphabetically by member within regions.

To keep things up to date information on new members should be sent to the membership chairperson as soon as possible.

Computerization of the membership list was proposed. A program would cost approx. \$50

A two part membership form was proposed and changes were made.

information from the membership form would go into the directory

**Incorporation Report**

Ray Hickman was not present - Tabled

**Newsletter Editor's Report**

A new budget was allocated for the new year.

Translation is sometimes a problem and we may have to pay for some translation.

**London Conference Wrap-up Report**

Response was great. An estimated profit of approx. \$3,000. Questionnaire results will be prepared for publication. Proceedings are moving right along.

**Honorariums to outgoing executive**

The previously decided amount of \$30 (Oct. 23, 1976) was to be sent to Meg Sinclair Bette Wilson, Ray Hickman, Linda Landreville.

#### Promotion of 1975 and 1976 conference proceedings

1 copy of the conference proceedings should be sent to the director of each region.

\*\* The following Board Policy was established: The profit on the sale of conference proceedings is to remain with the hosting region.

Institutional members are to receive proceedings of the conferences and newsletters. Chris Campbell will compile a list of institutional members.

\*\* The following Board Policy was also formulated: The vice-president is in charge of purchasing and engraving of the gavel for the President. The cost is to be borne by the provincial. If the president is re-elected, the date engraved on the gavel is changed. The gavel is to be presented at the beginning of the annual business meeting by the vice-president.

#### Address List of Ottawa and Thunder Bay Executive.

La Rea sent the Thunder Bay list out. Ottawa will send their list when the elections are over.

#### Survey of Library Technician Labour Force in Special Libraries.

Copies of the report will be provided at the next meeting. Tabled

#### Boxcar Library Filmstrip Report

Five copies of the filmstrip have been duplicated but are lost within Cambrian College. A handling procedure for the mailing of the filmstrips is to be formulated at the next meeting

#### 1978 Conference Report

The Planning committee has had two meetings and committees have been established. The dates for the conference are May 25 to 28, 1978.

#### New Business

OLA - OALT/ABO relationship was discussed. We feel that we should co-operate when we could but maintain our identity. There is a possibility that we may be asked to help with the 1978 conference in London. We may be asked to organize some workshops.

L'ASTED conference is in Montreal Nov. 2-5, 1977. We should find a representative. It was suggested the brochures be printed in different colours.

A formal request was received from Dean Tudor with regard to hosting a workshop for COLT or with COLT.

Procedures for forming a new branch ie. a Kit should be set up.

\*\* Transferring memberships was discussed. The following Board Policy was established: When a member transfers, the former region will notify the new region and they will contact the individual. Membership fees remain with the old region. A copy of the letter and a new membership form should be sent to the Membership Chairperson. The age for senior citizen membership is 65.

Annual reports from the executive were requested prior to the Annual Meeting for inclusion in the Conference Kit.

Minutes and agenda of all meetings will be sent to the executive, board of directors, standards committee chairperson, archives, membership chairperson and PCC representative.

A member of the Standards Committee is resigning, a replacement will be needed.

Committee on Policy and Publications consists of Bette Wilson, Gilsela Smithson (from the coming conference) Jacquie Jessup (from the past conference) and Eleanor Irwin.

A question of selling the mailing list and the directory to commercial groups was discussed. It was decided not to. A policy will be determined.

Janet read a survey sent by the Red River College in Manitoba. The survey was on Library Technician Associations across Canada. Janet read her answers.

The next meeting will be at Sheridan College, September 17, 1977 at 10:00 am.

Held at Sheridan College, Sept. 17, 1977.

Chaired by Janet Fear. Recorded by Gail Darby.

# OALT/ABO

ONTARIO ASSOCIATION OF LIBRARY TECHNICIANS/ASSOCIATION DES BIBLIOTECHNIENS DE L'ONTARIO

Attendance:	Regional Directors	Provincial Executive
Halton Peel	Gisela Smithson	President Janet Fear
London	Jacquie Jessup	Vice President Bette Wilson
Ottawa	absent	Secretary Gail Darby
Sudbury	absent	Treasurer Chris Campbell
TALTA	Linda Peppiatt	Publicity Eleanor Irvin
Thunder Bay	LaRea Moody	Newsletter Penny Swytink
		Membership Sue Williamson

Minutes were passed as corrected.

## Treasurer's Report

The books were officially audited by Erickson, Lee, Macdonald & Co. for the year end May 31, 1976.

Local treasurers are requested to submit all receipts and cheques with an itemized list and a letter. No more bits of paper will be accepted. A procedures manual will be prepared and sent to all local treasurers.

## Publicity Co-ordinator's Report

SLIS and UofT Library School has accepted our suggestion about a colloquium and plans are underway.

OLA Display was discussed and volunteers were requested to tend the display.

More brochures will be printed on coloured paper.

Promotion of the Association in Library Technician courses was discussed and plans were made to hold presentations at all colleges.

The constitution was printed and will be distributed with the next newsletter.

A proposed membership brochure was circulated and it was approved that 500 be printed.

Guidelines for Bursaries to Library Technicians Tabled

Letter to Graduates. A copy of a proposed letter was discussed and corrections made.

Local branches will be in charge of setting up a committee to mail the letters out each year and for compiling the mailing list with help from the Community colleges.

Incorporation and Archives Report - Ray didn't show. Tabled

## Membership Chairperson's Report

A two part form was distributed and we were asked to complete the form. Each director was given copies for the locals and were asked to return or bring the completed white copies to the membership chairperson as soon as possible. The yellow copy is to stay with the local.

Mailing Procedures for Slide/Tapes Tabled until found.

## 1977 Conference Wrap Up

Received a grant from Secretary of State for Translation of Proceedings.

Report on Questionnaire to be given to Directors, abbreviated report in next newsletter.

## 1978 Conference Report

Janet Fear - Conference Director

## Replacement for Standards Committee

Suggestions were made: Judy MacAnana, Bob Brandeis, Judy Inskip

Standard Committee Report - no meetings as yet Tabled

## Journal Subscriptions

OLA and CLA to be renewed

Subscriptions to be kept by Secretary for one year and then passed on to archives.  
Possibility of publishing "Table of contents" in Newsletter to be looked into with regard to copyright.

#### L'ASTED Conference

It was decided not to send a representative.

- \*\* A board policy was decided: an honorarium of \$50 will be provided for OALT/ABO appointed delegates to attend specified conferences.

#### Policy on Selling Mailing List or Directory.

- \*\* Mailing List or Membership Directory will not be given out or sold.

#### New Business

Constitution - no reference to a Bilingual Association.

Constitution Clean Up Committee established: Meg Sinclair and Jacquie Jessup.

Recommendation should be submitted from locals by November, a committee report and recommendations should be available by January.

- \*\* A Board Policy was made with regard to disbursement of Publications: to be a duty of the vice-president. A Budget of \$50 was established for mailing and purchase costs. Jennifer Singh submitted a report on Salary Ranges of Library Technicians in Metro Toronto for publication by the association. A question of payment arose. Should we pay author a percentage or a flat rate. Decision tabled.

Newsletter Deadline October 14, 1977.

CRIP refused to list our bibliography as it was too short- less than 49 pages.

CASLIS sent information about a workshop on Dec. 2, 1977 at Hof T. "Freedom of Information" Panel and workshop with Brian Land.

Dean Tudor sent a second letter seeking interaction with COLT. We sent a reply that we would take out an Institutional membership.

CLA is in Edmonton in 1978

A request for information on Library Technicians in the Maritimes was requested from an interested party in the Maritimes. Sounds like a Maritimes Association might be developing.

A Career Planning Booklet by Manpower was shown to us, for approval. Reply was tabled.

- \*\* Newsletter. Should the editor edit more. Board Policy: Editor should edit anything and everything if necessary.

Halton Peel requested a loan for the Conference. Tabled until books brought up to date. Halton Peel asked if they should apply for a translation grant. We encouraged them to do so.

The membership Chairperson was given a budget of \$250.

Femmy asked if Ottawa should approach Kingston it was decided to wait and see if the provincial received any request for help from them to set up a branch.

The next meeting is at Sheridan College on October 29, 1977 at 10:00 am.