



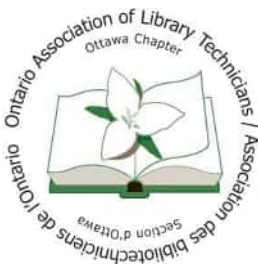
Annual General Meeting
Thursday March 03 2022
6:00 PM

Meeting Agenda

1. Call to order
2. Attendance
3. Adoption of Special Agenda
4. Approval of previous Annual General Meeting minutes (AGM for 2019 in 2020)
5. 2021 Annual Report of Executive and Committees (one report for all):
President – Vacant position; Vice-President – Vacant position; Treasurer (Financial Statement) – Linda Landreville; Secretary – Sharon Doyle; Archivist – Vincent Elit
6. Election of Executive Officers for 2022:

 Selection of Election Officer

 Positions to fill:
 1. President
 2. Vice-President
 3. Treasurer
 4. Secretary
7. Discussion of Other Business
 - a. Website
 - b. Archives
 - c. Algonquin College – Library and Info Tech Advisory Committee
 - d. OALT/ABO Annual Conference (2021)
 - e. Ideas for Virtual Workshops and Future
8. Next Meeting in 2023
9. Adjournment



2021 Annual General Meeting
Tuesday March 9, 2021
6:30 PM
Zoom Meeting

Meeting Minutes

1. Call to order

Meeting was called to order at 6:30 pm welcoming all to the Annual General Meeting of the Ottawa Chapter/Section d'Ottawa of the Ontario Association of Library Technicians/Association des bibliothécaires de l'Ontario (OALT/ABO). Quorum established with six (6) members present. Vincent introduced the current Executive and Committee members:

Chapter President – Vacant
Vice-President – Vacant
Secretary – Sharon Doyle
Treasurer – Linda Landreville
Head, Communications Committee - Linda Landreville
Head, Translation Committee - José Gélinas
Archivist – Vincent Elit

2. Attendance

Sharon Doyle, Vincent Elit, Rebecca Hoster, Linda Landreville, Kelvin Lee, (Jeka Dupont via proxy).

3. Adoption of Agenda

The agenda for the 2021 Annual General Meeting of the Ottawa Chapter/Section d'Ottawa of the OALT/ABO was distributed to all members via email. A copy also had been placed on the Chapter's website and it was made available for the meeting in limited print quantities.

Moved by Linda to adopt the agenda: Seconded; Sharon Doyle.

Motion Carried.

4. Approval of previous Annual General Meeting minutes (2020)

Moved by Vincent to adopt the 2020 AGM minutes with minor typo corrections. Seconded; Linda Landreville.

Motion Carried.

5. Executive and Committee Reports

a) Unified Committee Report - Linda Landreville

Linda presented a summary of the Chapters duties and activities over the past year instead of the usual individual executive reports, with the exception of the Financial Report. A written version of this report is available online.

b) Treasurer – Linda Landreville

Linda provided a summarized version of her report to the membership. There were no additional questions concerning the Treasurer's report and financial statement which is posted online.

Moved by Rebecca to approve report, Seconded; Vincent

Motion Carried.

6. Election of Executive Officers deferred

7. Other Business

a) Website

Vincent has been updating the website.

b) Archives (Digital)

Vincent has been working to merge both electronic and physical collections of the Association and the Chapter archives, which is hosted on Google.

c) Algonquin College – Library and Info Tech Advisory Committee

Vincent reported that he is connected with external stakeholders including college and university libraries, public libraries, and special libraries. Meetings are to be scheduled two (2) times in the upcoming year.

d) OALT/ABO Annual Conference

This year's conference, Virtual North will be held online from May 8-15. Registration is now open and the conference program is online on the website. The Association AGM will be held virtually during the conference.

The chapter will fully sponsor four (4) Algonquin students to attend the conference free of charge. Vincent will contact the program coordinator. The choice of how to select the students will be left up to the program coordinator.

Move by Sharon to sponsor four (4) students Seconded; Linda.
Carried.

Motion

e) Ideas For Virtual Meetings and Workshops

Connect with interesting conference speakers for our Chapter. Possibly use instagram/Zoom to show pre-recorded sessions with group discussions to follow. Members are encouraged to forward any session ideas to Vincent.

6. Election of Executive Officers

a) President - Vacant

b) Vice-President - Vacant

c) Treasurer - Linda Landreville was acclaimed as Chapter Treasurer.

d) Secretary - Sharon Doyle was acclaimed as Chapter Secretary.

Moved by Vincent to accept the 2021 Officers; Seconded; Rebecca.

Motion Carried.

The 2021 Officers for the Ottawa Chapter/Section d'Ottawa of the OALT/ABO:

President: Vacant

Vice-President: Vacant

Treasurer: Linda Landreville

Secretary: Sharon Doyle

Archivist: Vincent Elit

8 Next meeting

Next meeting date TBA.

9 Adjournment

Meeting adjourned at 7:45 pm.



Ottawa Chapter/Section d'Ottawa Executive and Committees Special 2021 Annual Report

The Pandemic restrictions continued through 2021 and so Ottawa Chapter/Section d'Ottawa remains in a holding pattern. Like everyone else, we are coping.

Once more, without the ability for in-person activities, we managed to hold our Annual General Meeting virtually. On Tuesday, March 9th, six members came together on Zoom (one by proxy). As we were unable to plan or act on any upcoming initiatives, we delivered a routine Agenda. Linda Landreville presented a formal Financial Statement for the year 2020 and combined her efforts to compile another joint Chapter Annual Report. Finally, since there were no nominations submitted beforehand or at the Meeting, Sharon Doyle was acclaimed in the Secretary position and Linda Landreville was acclaimed as Treasurer. Vincent Elit was appointed to continue his role as Archivist.

Although our Chapter year was quiet, there still was some exciting news. At the 48th Annual OALT/ABO General Meeting on Friday, May 14th, our very own Barbara Cope was awarded the 2021 Presidential Award. Following Graduation from Algonquin College in 1974, Barb has taken on a variety of Association and Chapter positions and has worked hard to promote Library Technicians everywhere she could. We are very proud of her.

As 2021 stumbled along, Ottawa Chapter/Section d'Ottawa also participated in:

- The first ever OALT/ABO Lunch and Learn workshop on Monday, June 28th.
 - Ottawa presented a historical perspective on the formation of our Chapters and then hosted an animated discussion about what our Association representation could look like in the years to come. A special "Thank You" goes out to Kate Terech (External Communications Coordinator) and Jeka Dupont (Chapter Coordinator) for organizing and coordinating this event.
- A Chapter Shop Talk (for Ottawa Chapter/Section d'Ottawa) on Tuesday, October 19th.
 - Yet another Kate-lead event, we discussed ideas for future events that could employ a hybrid model of virtual and in-person presentations.
- Nine OALT/ABO Board of Directors virtual meetings.
 - Ottawa represented its interests and presented a verbal Financial Report as needed.

Obviously, we can't predict what 2022 will look like. If Ottawa Chapter/Section d'Ottawa manages to survive to celebrate its 50th Anniversary in 2024 it will depend on the teamwork that has kept us going since 1974. Therefore, it goes without saying that our Chapter will never evolve without interested, committed members.

In closing, we thank the support and enthusiasm of Sharon, Linda, and Vincent who have kept Ottawa Chapter/Section d'Ottawa on the radar through this past year.

Submitted jointly by the Executive and Committees of Ottawa Chapter/Section d'Ottawa



Ottawa Chapter/Section d'Ottawa 2021 Financial Statement and Annual Report (January 1, 2021 – December 31, 2021)

CHEQUING (2020)

	Opening Bank Balance	
	January 1, 2021	\$2,155.58
<u>2021 Income:</u>		
Membership Remittances to OC/SO	\$ 166.00	

2021 Income	\$ 166.00	
	Total Credits	<u>\$ 2,321.58</u>
<u>2021 Expenses:</u>		
Bank fees	\$ 30.00	

2021 Expenses	\$ 30.00	
	Total Debits	<u>\$ 30.00</u>
	Closing Balance	\$2,291.58
	Bank Balance	\$2,291.58

Budgeted Amounts in 2021
(Managed within Balance from the Chequing Account)

OALT/ABO-OC/SO's
Pat Graham Student Sponsorship Fund

Balance on December 31, 2021	\$126.76
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Treasurer Activity Report 2021

As Pandemic restrictions continued through 2021, Ottawa Chapter/Section d'Ottawa once more held onto its finances. The Treasurer's activities included:

- Depositing one Membership Remittance cheque from OALT/ABO to our Chapter's Account (OC/SO)
- Preparing Treasurer's Reports for OALT/ABO Board of Directors virtual meetings and on request for Ottawa Chapter/Section d'Ottawa
- Filing Financial Quarterly Reports
- Preparing the 2021 Annual Financial Statement for the OC/SO Special Chapter General Meeting in 2022

Respectfully submitted,

Original signed by:

Linda Landreville,
Treasurer,
Ottawa Chapter/Section d'Ottawa