



APROPOS



WINTER 1994, Vol. 16, No. 2

Apropos is published three times a year by OALT/ABO Sudbury Region.

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PRESIDENT'S REPORT by Paulette Burton

'Tis the season for warmth, caring, sharing and giving! It's a time to rejoice and a time to reflect. On behalf of the executive members of the Sudbury Branch, I would like to extend our best Christmas wishes to all our members. Although the preparations beforehand can become somewhat stressful, we must try to take a few moments to relax and enjoy the holiday season. Special thanks to Christine Greff, Bette Gore, Julie Rancourt, Jo-ann Larose and Lorrie Roberts of the SRB executive for all the time they have given and the dedication they have shown in supporting our region. See you in the New Year!

Comments, inquiries, or letters can be sent to the Newsletter Editor, Box 2351, Stn "A", Sudbury, ON P3A 4S8, Attn: J. Larose.



FIPPA AND YOU

How does the Ontario government's Freedom of Information and Protection of Privacy Act (FIPPA) affect you?

If you work for the provincial government, for one of its agencies, a community college, or a district health council, the provincial Act applies to your workplace. The Municipal FIPPA covers local government organizations (municipalities, school boards, public utilities, police commissions, fire departments, conservation authorities, and boards of health).

This legislation, which came into effect in 1988 at the provincial level and 1991 at the municipal level, provides everyone with the right of access to most recorded information held by government organizations. The Directories of Records outline the major banks of information held by institutions and these can be consulted in libraries and public offices.

In addition to providing the right of access to information, the legislation gives you the right to the protection of your own personal information that is held by government. Government organizations are not permitted to release personal information such as name, address, sex, age, education, medical or employment history to a third party.

Most government bodies need to collect personal information in

order to carry out their job functions. With FIPPA, though, it is important to look at the information we do collect and the reasons for it. It is also legislated that the organization who collects personal information must notify clients how it intends to use the information.

For example, a library may collect personal information (names, addresses, phone numbers) of library patrons. This information is required to contact clients about reserves or overdue books. However, if this is the purpose outlined, you do not need to record clients' ages or sex or social insurance numbers.

Additionally, you are not permitted to use the collected information for any other purpose or to release it to anyone else. Only those employees who need the information to perform their jobs may have access.

The Information and Privacy Commissioner (IPC) has the responsibility of ensuring the public has access to information held by government and that the individual's right of privacy is protected. The IPC publishes a series of information pamphlets on the Act. To obtain copies, call 1-800-387-0073.

In the next issue of Apropos, we'll look at the process of accessing government information and what to expect when an FOI access request is filed.

Linda Davis

FREE FOR THE ASKING

Call: MNDM Library
670-7130

Ask for: Canadian Almanac & Directory (1991). One copy available.

Gov't of Ontario Telephone Directory (Summer 1994). Several copies available.

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Write to: Ontario Women's Directorate, 2 Carlton St., 12th floor, Toronto, Ont. M5B 2M9

Ask for: Times Change : A Leader's Guide to Career Planning for Women (1994) 23 p. Also available in French.

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Write to: Office of the Fire Marshal, 7 Overlea Blvd., 3rd floor, Toronto, Ont. M4H 1A8

Ask for: Facts about Smoke Alarms (1994) 1 sheet in English and French.

Most Fire Deaths Happen in the Home : Get Out Safely (1994 reprint) 1 sheet in English and French.

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Write to: Workplace Health and Safety Agency, 121 Bloor St. E., Suite 900, Toronto, Ont. M4W 3M5

Ask for: Network vol.1, no.1 (spring 1994). Serial in English and French. ISSN: 1195-7743.

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**CLA President's Visit
by Julie Rancourt**

Pat Cavill, President of the Canadian Library Association (CLA) met with many librarians and library technicians of the region, on Monday Nov. 7 at Cambrian College. We discussed alternative methods of the CLA to deliver its services to outlying centres. It was also mentioned that there is a great need for a directory of all libraries in Northern Ontario which will include public, government, special, colleges, universities and schools. This list will help to have better communications between libraries and help to further enhance professional development of all library staff in Northern Ontario. Frances Valentini of OLS-North is still investigating the possibility of making such a directory. This meeting was very successful and Pat Cavill will be writing an article about her visit in the President's column in a future issue of FELICITER.



INFO TIDBITS:
by Paulette Burton

After Christmas Dinner

We hope you will be able to join us at our second New Year's Rendez-Vous on January 12, 1995, to be held at Culpeppers (on Regent St. S.) at 6:00. Buffet available for \$10.95.

Annual Business Meeting

Our ABM is scheduled for March 25, 1995. Don't forget to mark it on your calendar!

Attention Cataloguers!

The 15th Edition (1994) of Sears List of Subject Headings is available through H. W. Wilson for \$49.00. The 4th Edition of the Canadian Companion is also available for \$18.00. To order, call 1-800-367-6770.

April Workshop

We are looking for suggestions for our spring workshop. Let us know if you have any.

1995 OALT-ABO CONFERENCE

Interconnections '95 will be held May 24-28 1995 in Thunder Bay.

INTERNET INTERMEDIATE:

University of Toronto's Faculty of Information Studies' Continuing Education department is offering "Internet Intermediate" on the following dates:

March 11, March 25, or April 8, 1995.

Contact Marcia Chen, Office of Continuing Education for more information.

Voice: (416) 978-7111
Fax: (416) 971-1399

F.Y.I.

Laurentian University has downloaded its entire library collection onto compact disc. Now instead of searching on-line, you can search your CD-ROM. It's convenient, easy, and inexpensive at \$25.00 per compact disc. This CD includes all the other contributing libraries that are part of Laurentian's database, such as INCO, Ministry of Northern Development and Mines, Huntington University, Network North, etc.

Call Joan Ferras at 673-6503 at the Association for Laurentian's Part-time Students Office, or mail request to:

A.L.P.S.
Room L234, Student Centre
Laurentian University
Sudbury, ON
P3E 2C6

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MEMBERSHIP REPORT

by Bette Gore
Treasurer/Membership

December 15, 1994.

COMPOSITE:

Graduates	19
Associate	3
Unemployed	2
Senior	1
Institution	1

Total membership: 26

New members in 93/94 4
Renewals in 93/94 22

Total: 26

+/- from 92/93 0



TREASURER'S REPORT

December 15 1994

INCOME

Sept. 13, 1994 report balance	\$3,320.65	
Membership fees	\$929.00	
Fall Wkshp fees	\$15.00	
Bank interest	\$3.50	
(excluding Dec. 1/94)		\$4,268.15

EXPENDITURES

Provincial membership fees	\$706.00	
Postage (P.R.)	\$52.92	
C. Greffe - Bd. Mtg. (Apr - Nov)	\$239.07	
Sept. Wine & Cheese Social	\$228.82	
Fall Wkshop leader	\$75.00	
Fall Wkshop refreshments	\$11.43	
Petty Cash	\$20.00	
Bank Charges	\$4.00	
		\$1,337.24

BANK BALANCE December 15 1994 **\$2,930.91**

SAVINGS

GIC - @ 5.75%	\$1,000.00	
GIC - @ 6.25%	\$3,000.00	
		\$4,000.00

TOTAL BALANCE (December 15 1994) **\$6,930.91**

Submitted to the Sudbury Regional Branch
December 15 1994

Bette Gore
Treasurer/Membership

**Executive/Board of Directors'
Report**

submitted by Chrisine Greffe.

November 19, 1994 meeting

Inter Connections '95 : Next year's conference will be in Thunder Bay. Plans are under way for the May 24-28, 1995 conference at Lakehead University.

Unfortunately, TALTA will not be able to have the annual conference in 1996. The President has moved to British Columbia and their executive is mostly made up of new graduates who feel they cannot handle a conference yet. Declining membership and poor participation from the region also make this difficult right now. Perhaps they will have a conference in 1997. The Directors are discussing the possibilities of a mini-conference with main conferences held alternate years. A provincially-hosted, one-day conference is also a potential. A third option is to piggy-back with the Ontario Library Association, for the Annual Business Meeting. Please drop me a line or call if you have any additional suggestions and/or preferences.

Revolution/Evolution made a profit of \$11,000, half of which will go to the Provincial. Congratulations to Halton-Peel for a job well done!

Meetings: The next Board of Directors/Executive meeting will be a teleconference, February 11, 1995.

Newsletter/Nouvelles: Please feel free to write an article for our Regional and/or Provincial newsletters. The Board suggested running a series of articles with a tentative title of "Where are they now" which would tell our membership what our founders (or anybody else for that matter) are up to these days. Biographies and auto-biographies, resumes, and pictures are VERY welcome. If you need a membership list, just give me a shout.

Presidential Award: Judy Koenig, 1994 recipient of the Presidential Award will chair the 1995 committee. Start thinking of a worthy member to receive this award for 1995.

Salary Survey: The Salary Survey will be mailed to you very shortly. Be sure to fill it out, and return it in the postage-paid envelope. Feel free to make photocopies of the survey for library technicians who are interested and who are not members of OALT/ABO.

Treasurer: Current bank balance is \$9,377.00

EDITOR'S REFLECTIONS
by Jo-ann Larose

By the time most of you receive this, Christmas will be over for another year. Here's hoping it is a safe and happy one for all! I look forward to seeing many of you at the New Year's Rendez-vous, where we will have an opportunity to say hello to 1995.

Merry Christmas!