

TALTA

TORONTO AREA LIBRARY TECHNICIAN ASSOCIATION

NEWSLETTER

VOL. 5

NO. 4

T A L T A - NEWSLETTER

Vol. 5 No.

Since this is your last newsletter for the year, on behalf of the members of TALTA's executive and officers - Peta, Doris, Pat, Gale, Linda and Muriel, I would like to wish you all a very happy Christmas and the very best for 1978.

TALTA has accomplished quite a lot during the year - we have a planned agenda until February 1978 - and all who contributed to this should be commended. We are also looking forward to even a better year in 1978, so those of you who have ideas, or would like to be active, run for office at our Annual General Meeting in January. The only position not up for grabs is Presidency. There are also non-elected positions that will need to be filled.

CALENDAR OF EVENTS

Saturday, January 14, 1978 - TALTA, Annual General Meeting (see brochure)

Tuesdays, February 7 to March 7 1978 - Roger Smith of the Faculty of Education will be conducting a workshop for school librarians and library technicians. The workshop will focus on the organization of school library materials and will acquaint librarians and library technicians with the revised Anglo-American cataloguing rules. The workshop will be from 7.00p.m. to 9.00p.m. and the fee is \$35.00.

Thursday, February 16, 1978 - Joint meeting TALTA/SLA. Room B608, Business Building, Ryerson Polytechnical Institute, 285 Victoria Street. Topic Education of Library Technicians for Employment in Special Libraries. (This should take the form of a panel discussion - 1 library technician, 1 librarian and 1 educator.)

May 25-28, 1978 - OALT/ABO 5th Annual Conference. Theme: "Onward and Upward; ongoing communication and professional upgrading." This conference will be held at Erindale College Mississauga. Some of the workshops are Computerized cataloguing, Displays, Assertiveness, Reference, CISTI, Periodicals, A.V. cataloguing, ISBD and Children's literature.

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In the enclosed OALT/ABO newsletter, results of the questionnaire which was distributed at last year's conference are included. The following is a list of some of the other topics - Question 13 - that were interesting:-

(cont'd)

Paraprofessionalism vs. professionalism

Copyright for non-print media

Personnel relations and administration

interlibrary loan

assertiveness training - feminism in relation to libraries.


Maybe TALTA can invite speakers to speak on some of these topics.

Question 15 & 16 - people you would like to have invited to speak -

See the attached list.

(Aren't some of the speakers a riot?)

See you at our Annual Meeting



Jennifer Singh

SUPPORT YOUR ASSOCIATION - TAKE A STAND - TAKE A POSITION - OR NOMINATE A CANDIDATE
Send in this form with your offers and suggestions

Nominations.

For the January 14th meeting we would appreciate nominations from the membership for the following positions:- Vice-president, Secretary, Treasurer, and Board of Directors' Representative. These should be received by January 6, 1978.

Please give this some thought and send in your nominations to Ms. Peta Shelton, 16 Elgin St., Unit 256, Thornhill, Ont., L3T 4T4. The attached form may be used. Also note that there is space for any member who would like to apply for one of these positions. Don't hold back - we need your help.

I nominate the following member _____ for the position of

I, _____ am willing to accept nomination for the position of

C.B.C. Library Tour

The night of the tour of the CBC reference library was chilly and a good number of people missed out on a glimpse at the side of television we never see - namely the research that goes into programs.

Liz Jenner, the head librarian, explained the decentralized pattern of the CBC, as a whole, and indicated the various types of other libraries, such as design and film, housed within the various buildings. While a courier is used to link the buildings and libraries, ready reference is usually done by telephone and indepth reference is a matter of photocopies prepared for the patron's pickup. Liz cited as an example, of the time factor being crucial, being called by a producer of an on-air live program for indepth information on a subject that a guest had unexpectedly gone off on. Time and currency were the two most important considerations of the staff, therefore periodicals, newspapers, an extensive vertical file and a computer connection with the New York Times made up most of the library. Some books and, due to space, some microfiche, on which the library is now transferring parts of the vertical file, were present. The vertical file is kept up on a daily basis, using an adapted form of LC headings, with the aid of U of T library school students. This library does not hire library technicians, at present, due to union restrictions but was positive about the idea of library technicians suggesting that a technician could do a job such as ordering books for all the libraries.

After a basic history, Liz left us to explore the library and its files more closely. The staff also took an active part in discussing different aspects of the library with individuals.

I was especially pleased to see a large number of students at this tour and hope that we will see them again.

Pat Boon

LIBRARY TECHNICIAN II

Seneca College - Finch Campus- Library requires an outgoing library technician. This individual would work on the information desk and with the periodicals. This is a full time position. A new contract is pending but with the end of the old one (As of August 31, 1977) the hourly rate ranged from \$4.74-5.44.

If you are interested call Finch Campus personnel - 491-5050 extension 291

15 & 16. Is there any person you would like to have invited to speak at the next conference?

How could we contact them?

1. Lois Lillianstein (using music for children's programming) - mentioned in brochure from Ontario Arts Council 13-2
2. Jennifer Singh, Sherrill Cheda or Phylis Yaffe - Seneca College Radial Library
3. Mr. Ward, Sheridan College, Brampton Campus and Dr. Quistivater 13-
4. Author or publisher - Jack McClelland of McClelland & Stewart - Toronto Offices? (

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Questions 15 & 16 Con't.

5. Sherrill Cheda c/o Emergency Librarian, Dr. W. Ready, Chief Librarian, McMaster University; Al Bowron 13-17
6. Dr. Barb Mischasew, Sheridan College, Oakville, Ontario 13-19
7. 3M or Bro Dart for book repair
8. an agent or jobber eg. John Coulls, Niagara Falls 13-22
9. Barb Micachow (Children's Lit), Sheridan College 13-23
10. Gordon Bean, Library Arts Dept., Ryerson 13-26
11. Sherrill Cheda, c/o Seneca College, 1700 Finch Ave. E., Willowdale 13-27
12. A. Paul Baker, Staff Development Officer, Communications, Hepburn Park, Queens Park, Toronto 13-31
13. Someone with a bit of humour 13-35
14. Dan Sudar, University of Western Ontario Library School 13-36
15. Rene Levesque Ha! Ha!, bilingual letter
16. perhaps someone in charge of unique reference services (Science; biology, insects, insect control), send out a survey or questionnaire and then follow up with a phone call 13-40
17. someone on local history collections - Ed Phelps, Regional History Collection, U.W.O., London, 13-41
18. bibliotherapy again please
19. Farley Mowat (or Canadian Author), letter 13-47
20. "Successful library technicians eg. ones who are running libraries or having articles published or teaching courses; canvas your members 13-49
21. Peggy Robb, ask Kenneth Plute of F.L.S., U. of T.; Gordon Rowatt, Lake Port Secondary School, St. Catharines (good presentation of a book talk. Only good for about an hour. May have extremely valuable information to share) 13-52
22. people with specific (not general) knowledge - through individuals who are associated with them and your association 13-57
23. Probably through Ms. Halpenay at U. of T., F.L.S. 13-64
24. someone from OLA or CLA 13-65
25. Mrs. Weihs from Seneca College or Mr. Alchuck from Seneca College, Finch Campus 13-66
26. Mrs. Carolyn Murray, Orientation Librarian, Robarts Library, University of Toronto 13-67
27. Placement officer from a College, Colleges Personnel (Manager?) from a large library - preferably where manager can see use of Techs., but chief librarian doesn't - how to break the barrier 13-69

TALTA

Annual General Meeting
10.00 a.m.

Saturday, January 14, 1978

U of T Faculty of Library Science
140 St. George Street
(Sussex & St. George Sts)

Two workshops will be offered, please indicate below whether or not you will be attending.

No 1: Cataloguing update 10 a.m. - 12 NOON

No 2: Statistics Canada 10 am - 12 NOON

Lunch & Annual General Meeting 12 NOON - 1:30 pm

Lunch will be provided FREE OF CHARGE by TALTA

Caterers: Rolling Stoves

Name: _____

I would like to attend workshop No 1: _____ No 2: _____

I will be staying for lunch: _____

Please return this form to:

Ms. Peta Shelton
16 Elgin Street
Unit 25th.
Thornhill, Ontario L3T 4T4.

OALT/ABO MEMBERSHIP FORM

Name: _____
Surname First name

Home Address: _____
Street, Rural Route Apartment #
_____ City, Town, Village Province
_____ Postal Code Telephone #

Job Title: _____

Work Address: _____
_____ City, Town, Village Province
_____ Postal Code Telephone #

OALT/ABO Branch Joined: _____

Full member _____ Associate member _____ L.T. Student/L.T. Senior Citizen Member _____

Fiscal year current OALT/ABO membership paid for: _____ 19____ to _____ 19____
Month Month

Executive and/or Board of Directors position held at local and/or provincial level:

Graduated from: _____

Year of Graduation: _____

Other Library Association memberships held (please specify): _____

Is there any area in which you could contribute to a workshop (please specify):

Publications (done alone and/or jointly): _____

Fee Structure:

Forward original and carbon along with cheque to: *MURIEL ARMOUR*
51 LARKFIELD DRIVE
DON MILLS
ONTARIO
M3B 2H3

The above information will be included in the OALT/ABO Membership Directory.

TORONTO AREA LIBRARY TECHNICIAN ASSOCIATION

CONSTITUTION

ARTICLE: 1 - NAME

The name of this association shall be the Toronto Area Library Technician Association.

ARTICLE: 2 - OBJECTIVES

1. To define clearly the role of the library technician and to make this definition widely known.
2. To publicize the value of library technicians and promote wide understanding and acceptance of their status.
3. To work in liaison with related professions and institutions and to promote effective communication among library technicians, their employers, and those involved in educational programmes for library technicians.
4. To be receptive and aware of constant changes and needs in the field of library technology, and in the community.
5. To retrieve and disseminate information relating to library technicians.
6. To cooperate with the Ontario Association of Library Technicians - Association des Bibliotechniciens de l'Ontario and other associations.
7. To be actively involved in all levels of education for library technicians in the Toronto area.

ARTICLE: 3 - MEMBERSHIP

Membership shall be open to library technicians, library technician students, and senior citizens who were library technicians and associates, who upon payment of dues, shall become a member as provided for in By-law I.

ARTICLE: 4 - ADMINISTRATION

1. The administration shall consist of an executive and any committees deemed necessary.
2. The executive shall consist of: President, Vice-President, Secretary, Treasurer, Representative to OALT/ABO Board of Directors.
- 3a. The term of office for the president shall be two years. The president may not be re-elected to a consecutive term of office as president.
- 3b. The term of office for all other officers shall be one year with re-election possible.
4. Should any vacancy in the executive occur during term of office, the executive has the power to appoint a member to fill the vacancy.

ARTICLE: 5 - MEETINGS

1. There shall be at least 4 general meetings per year.
2. Executive meetings shall not be held less than 4 times per year.
3. The fiscal year is from January to December of the same year.
4. The Annual meeting shall be in January.

ARTICLE: 6 - AMENDMENTS

Amendments to this constitution and its by-laws, shall be made at a general meeting of this association by a two-thirds vote of those present.

ARTICLE: 7 - COMMITTEES

1. Shall work on the assigned task.
2. Shall communicate findings to the executive and to the general membership.
3. Shall maintain records of research relative to the assignment.
4. May on special occasions publicize the findings on the assigned task to interested bodies on behalf of TALTA.

BY-LAW 1 - MEMBERSHIP

1. There shall be the following classes of membership:
 - i. Full membership will be given to library technicians (defined as a graduate of a recognized library technician programme)
 - ii. Full membership will be given to library technician students (defined as those studying to be a library technician in a recognized library technician programme) and senior citizens who were library technicians.
 - iii. Associate membership is open to all individuals or institutions interested in the development of library technicians.
2. The membership fee shall be set according to the discretion of the executive.

BY-LAW 2 - VOTING

1. Voting rights shall be accorded to full members in good standing.

BY-LAW 3 - NOTICE OF MEETING

1. At least two weeks notice is required for all general meetings of the membership of this association.
2. At least one week notice is required for all executive meetings unless waived by all executive members.

BY-LAW 4 - DUTIES OF THE EXECUTIVE

1. President:
 - i. Is the head of the association
 - ii. Promotes the objectives of the association
 - iii. Chairs the executive and general meetings of this association
 - iv. Maintains liaison with other related associations
2. Vice-President:
 - i. Performs the duties as delegated by the president
 - ii. In the event that a vacancy should arise in the office of the President, the vice-president shall serve until the next annual meeting.
3. Secretary:
 - i. Maintains minutes of executive and general meetings
 - ii. Is responsible for the maintenance and distribution of records
 - iii. To maintain and distribute the constitution
4. Treasurer:
 - i. Is responsible for all financial transactions of the association
 - ii. Presents a financial statement to the membership at business meetings
 - iii. Shall arrange to have the books audited if requested to do so by the executive or general membership
 - iv. Shall be the signing officer along with another member of the executive
5. Representative to OALT/ABO:
 - i. Shall represent the views and decisions of this association
 - ii. Shall keep the membership informed of OALT/ABO activities
 - iii. In the event the representative is unable to attend a meeting of the OALT/ABO Board of Directors, the TALTA executive is empowered to appoint a temporary representative for that meeting only.