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**TALTA EXECUTIVE 1985 - 86**

- President: Alicia Friese Bus. 581-4259
- Vice President: Marie Willing Bus. 928-5213
- Secretary: Gayle Ford Bus. 979-2870
- Treasurer/Membership: Sally Clark Res. 638-5030
- Newsletter Editor: Judy Konaka Bus. 597-1456 X5435
- Publicity Coordinator: Nancy Beer-Blacklock Res. 466-3806
- Bd. of Directors Rep: Dale Peters Bus. 449-5661
- Job Placement: Donna Smith Bus. 784-8484

**RENEWAL**

**DON'T FORGET TO RENEW.  
THIS IS YOUR LAST  
NEWSLETTER FOR  
THE YEAR.  
BE PROMPT! BE INFORMED!  
BE AN ACTIVE MEMBER!**

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# PRESIDENT'S ANNUAL REPORT 1985/86

The fiscal year had ended. Now is the time to look back and also plan ahead.

I have been fortunate to have a group of hard-working, enthusiastic and dependable people on my team. Together, we all planned, discussed new ideas, and charted the course of activities for 1985/86. I would like to pay tribute to all the Executives and those who helped me accomplish my objectives.

Marie Willing, our Vice-President, looked after the most difficult tasks of planning the topics for meetings and workshops, scheduling speakers, reserving equipment and rooms for meetings and conducting a survey to find out what TALTA members are interested in. This is a monumental task and Marie has done very well, indeed. It's not easy to please everyone and Marie has acknowledged suggestions, criticisms and praise with grace and aplomb. Thank you, Marie, for a job well done!

Gayle Ford, our Secretary, has acquired the skill of taking notes of what's most relevant and ignoring side remarks. This is a feat in itself when one considers that we sometimes lose our perspective when presenting our views. Gayle gently led us back on to the right track and often reminded me of some items that needed discussion. Gayle, we will all miss you!

Sally Clark, our Treasurer and Membership contact, saw to it that our finances are in order and membership enquiries were answered. Sally always came prepared at meetings with her list of questions and reports. Sally, thanks a million for taking on the task and for deciding to stay on!

Judy Konaka, our Newsletter Editor, managed to attend Executive meetings and sometimes other meetings in spite of difficulties, at times, in her schedules as a working mother. Judy met the challenge of Newsletter Editor head on and welcomed suggestions and ideas. We are truly sad to see you go, Judy!

Dale Peters, our representative to OALT/ABO's Board of Directors, has represented our views and decisions at their Board of Director's meetings and kept us informed on what other regions and the Provincial are doing. Dale attended all the Executive meetings and some other TALTA meetings plus the Board of Director's meetings. Her schedule of meetings must have been a nightmare at times. Dale also agreed to look after TALTA's archives and head the In Touch Committee which had the responsibility of reminding TALTA members of upcoming meetings. We are all pleased that Dale has decided to continue as our representative. She has done a marvelous liaison job between TALTA and OALT/ABO Provincial Executives and other regional contacts. Dale, we are all pleased to have you back on our team for 1986/87!

Nancy Beer-Blacklock, our Publicity Coordinator, has helped us with her ideas and views on certain projects. Like Judy, Nancy had to juggle her time for her career, family and outside interests. Thank you Nancy, for being part of the team!

Elizabeth Johnston, our student representative from Seneca, brought us up-to-date on what's happening in the campus scene. This is the first time TALTA has ever had a student who sat in at our Executive Meetings and participated in our planning and discussions. It was certainly refreshing to have you at our meetings, Elizabeth!

Donna Smith, our Job Placement Contact, acts as liaison between TALTA members who are looking for a job or would like to change jobs and employers who have openings for Library Technicians. Although Donna does not attend our Executive Meetings, she keeps us informed on the job market from time to time.

Pat Petruga, Sally Perlman and her husband Richard Wellen helped me with the task of revising TALTA's Constitution.

The In Touch Committee reminded TALTA members of upcoming meetings and workshops.

Sandra Findlay and Betty Fullerton gave a hand in setting up light refreshments at some of our meetings.

Jean Weihs has supported the Association for many years in various ways. She encourages her students at Seneca to join as members and invites a representative from the Association to give a talk to students every year. Thank you, Jean, for your continuous support!

Last but not least, my thanks to all the members who gave me feed-back one way or the other on how we are doing. It's good to see you at meetings and hear from you. Keep the lines of communication open; we are here to listen to you and serve your interests.

I look forward to another year as President and hope to do better in my second term.

Alicia Friese  
President

## VICE-PRESIDENT'S REPORT

1985 was rather an exceptional year. In spite of my shortcomings and with the help and understanding offered to me, the year 1985/86 proved successful from many viewpoints.

The office of vice-president is a challenging one and requires a good deal of organization well in the advance of the coming season of meetings. There were some unforeseen problems that had to be surmounted. However, with the help and understanding of many of you, everything fell into place.

I must express my appreciation of your patience and understanding when changes were made to the program. Our aim is to rotate meetings during the coming year to accommodate as many members as possible. A revised questionnaire will be mailed to you with the September notice of meeting. The questionnaire will assist greatly in offering the kinds of meetings, workshops and speakers/topics you are interested in.

## Meetings/workshops

September 12, 1985	General meeting
October 12, 1985	Workshop – Interpersonal skills (cancelled)
November 6, 1985	Archives
December 5, 1985	Christmas social
January 29, 1986	Panel discussion – Library technicians
February 22, 1986	Prov. assisted workshops – Records management, Resumes/Job search techniques
March 21	Annual meeting
April 19, 1986	Workshop – Interpersonal skills

Thank you for helping to make this past year the success it was.

Marie Willing  
Vice-president

## DIRECTOR'S REPORT

This brings to a close my reports on another successful year for us all.

One of the highlights has been the completion of our audiovisual presentation. Many of us had a chance to view it at the ABM (complete with bugs) and were very favourably impressed, a BIG thanks to Loretta Taylor for all her hard work. It will be shown at Spectrum (without bugs) in May. By the time you read this you will also have received your second issue of Newsletter/Nouvelles. It has been a lot of work for the Editors and Roberta, thanks to them too. The news of OALT/ABO decisions is all included in the latest issue.

Hope to see many members at Spectrum in May, remember to bring your constitution. I look forward to bringing you the news from OALT/ABO meetings again next year and making your views known to the rest of the regions.

Happy summer.

Dale Peters

## TREASURER/MEMBERSHIP ANNUAL REPORT 1985/86

1. Membership totalled 199. This was 42% of OALT/ABO membership (476).  
New = 50 Grad. = 150 Assoc. = 10 Senior = 0  
Renewals = 149 Stud. = 27 Inst. = 12  
TALTA membership was 22 less than last year, but 8 more than the previous year.
2. Of the \$7,645.00 collected in fees \$2,945.00 (39%) went to TALTA and \$4,700.00 (61%) went to OALT/ABO.
3. Total general meetings scheduled were 7, but total meetings held were 6. Attendance was taken at 5 meetings. Average attendance at those 5 was 29 or 15% of membership. The total number of

nonmembers attending those 5 meetings was 18. Fees collected from nonmembers totalled \$145.00.

4. Approximate number of hours spent on position duties (excluding time spent at 6 general meetings and 7 executive meetings) was 121 hours (or 17 – 7 hr. working days).

5. Treasurer/Membership position expenses for the year:

Office supplies =	\$ 55.56
Photocopying =	9.15
Postage =	220.01
Phone calls =	1.27
Envelopes for the Executive	59.60
	<u>\$345.50</u>

Please notify immediately if your home or business address changes. This ensures that you receive your newsletters and announcements on time.

This is your last newsletter if you have not renewed.

Sally Clark  
Treasurer

## 1985-86 SECRETARY'S ANNUAL REPORT

My term as secretary of TALTA began in April, 1985 with the joint (old & new) executive meeting. I have attended, recorded and distributed the minutes for all 9 executive meetings, and 5 general meetings.

In addition to recording the minutes, I administer the TALTA student award. I sent a letter of congratulations to our 1985 winner, a Seneca graduate who received a 1 year free TALTA membership. I also maintain the TALTA constitution, which means responding to requests for a copy of the constitution and TALTA salary survey. I also retyped and distributed the TALTA executive policies as revised.

The secretarial duties are not complicated. I finish my term as secretary by distributing a letter of congratulations from the President for each graduate of the 1986 class from the Library Techniques program at Seneca College.

It has been an exciting and rewarding year working with the executive and TALTA members. I will continue in my support for the TALTA executive who we each entrust on our behalf.

Submitted by:

Gayle Ford,  
Secretary, TALTA 1985-86

## TALTA JOB PLACEMENT STATISTICS

The statistics presented in this article are here to create an awareness among TALTA members of the types of libraries that use our service and the terms of employment that have been available. Most of the positions advertised through the Placement Service were not in the newspapers, however several were listed on the Ontario Library Association Job Hotline (416-363-3380).

Salaries ranged from an extremely low \$14,600 per annum to a maximum of \$20,000. The average salary was \$18,000. Positions paying \$22,000 – \$24,000 a year seem to be rare in our Service, but it is never known when such a position may come into our hands. There is usually one position a year with this type of salary and hopefully this statistic will improve in the future.

There have been four people placed from our resume file in the past two months. Two filled full-time contract positions and two acquired full-time permanent positions with salaries above the average that was quoted earlier. It is hoped that this starts a trend of hirings from our file and that the TALTA Placement Service becomes reputable for providing a good service to the clients and to library technicians.

The statistics of the Placement Service cover a period from July 1, 1985 to March 31, 1986:

Position Requests From Clients		Terms of Employment	
Special Libraries	26	Full-time, Permanent	16
Public Libraries	3	Full-time, Contract	18
Government Libraries	13	Part-time, Permanent	7
Educational Libraries	1	Part-time, Contract	2
Total	43	Resumes Currently on File	33

Donna S. Smith, Placement Contact  
(416) 784-8484

## FROM THE EDITOR

I would like to thank all the people who helped and encouraged me in the past year as editor of this newsletter. Although I have enjoyed myself and found it very interesting I found it necessary not to run again as editor.

It was a fun year with a lot of new challenges for me in interviewing and writing. Isn't it funny how all those grammar rules get in the way? A special thanks to Mrs. Jean Weihs for her patience as my first subject.

Rita Piazza, who will soon be returning from her leave of absence, will be the editor for next year. If you have any good tips over the summer you can either send them to me or to Alicia Friese.

Again thank you for your patience and I hope that you found the newsletters informative and interesting.

Judy Konaka  
Editor

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THE OFFICAL PUBLICATION OF THE TORONTO AREA LIBRARY TECHNICIANS ASSOC

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VOLUME 13, No. 4

DATE June 1986

ISSN

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