Ontario Association of Library Technicians / Association des Bibliotechniciens de l'Ontario



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Abbey Market

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President's Message

Welcome to the Spring 2004 issue.

Spring has finally come and the robins and cardinals are scouting out nesting spots in the cedar hedge in my backyard. Unfortunately, Winter has not yet let go and it was last April 5th when a major ice storm coated most of Southwestern Ontario.

This is my last message as President of OALT/ABO. I have enjoyed my years on the provincial executive as Lohania Director, Vice-President and President and have learned lots from my fellow members. It has been a year of change.

With the passing of the new constitution at last year's ABM, new executive positions were created. New job descriptions were written and new chapters were incorporated. We invite interest group to form chapters province-wide for members with mutual job interests and concerns. We can only succeed when we work together as a team.

I invite everyone to attend Phoenix/Phénix May12-16, 2004 in London. Please come to see life at the "Forks of the Thames". More than 200 years ago Sir John Graves Simcoe was looking for a spot to locate a capital city for Upper Canada. According to history, he chose a site where the river forks at the west end of today's downtown. In the end, Toronto was chosen as Upper Canada's capital, but Simcoe laid the groundwork for a flourishing town.

London is host to many multicultural events throughout the year and is home to the Grand Theatre and the John Labatt Centre. David Bowie will be performing at the JLC on Friday May 14. Please visit www.londontourism.ca for further information about things to do in London. We hope you have a chance to see some of the sights.

In closing I would like to thank the current executive for all of their hard work. They are a wonderful group of people to work with. Please consider getting further involved with your association by running for an executive position. We have had some exciting changes and potential new chapters are forming.

See you in May!

Jill Anderson, President

Award Nominations

Nominations are still being accepted for the President Award and the Award for Innovation.

Please contact Nanci Abbondanza nabbondanza@cogeco.ca for the Presidential Award and Gale Moreau twomoreaus@primus.ca for the Award for Innovation.

These are a wonderful way of acknowledging the outstanding achievements of your peers!

2004 Annual Conference

We're hard at work verifying all the details and information for this year's conference. The full package has not gone out to the post office as this article is being sent to the Newsletter. We are going to post the information from the registration package on the website as well as the mailing which will occur. The workshops, meals and activities will be one part sent to the association. The cost for the conference is \$200.00 for the full package.

Accommodations will be handled directly by the residence at Western. The rates for accommodation are \$68.25 plus 5% tax per night. This rate includes both breakfast and parking. We will have a link from the web page to their form. As well, there will be information from that link about their parking and check-in procedures. Western accepts credit card payments. For information on the campus, check out Western University's web site at

http://communications.uwo.ca/western/visitor.html

During the time of the conference, the McIntosh Gallery has their Third Annual Maysale, May 6-14, 2004. Mark your calendar for this great opportunity to find treasures and collectables at very reasonable prices. Jewellery, books, furniture, designer clothing, glass, china and a special silent auction are offered. It might be something for everyone to check out.

As well, in the city there is a performance by the local community theater group, London Community Players, *If We Are Women*, a comedy by Joanna McClelland Glass. A performance by Sandra Shamus, *Wit's End II: Heart's Desire*, is on every evening during the conference. The John Labatt Centre has David Bowie performing on the Friday evening.

For culture and recreation in the city of London, check out this web address

http://www.city.london.on.ca/_private/CultRecrtion/CultRec rtion.htm

Further details will be sent to the web site and discussion list.

Looking forward to seeing everyone in May.

Sharon Engel Provincial Conference Coordinator

Sneak Preview

I wanted to share some information on two of the authors speaking at this year's conference.



Chris Cavanaugh is a professor in the Management Communications Department of the Richard Ivey School of Business, at Western. Since 2000, Chris has researched e-mail in the workplace, focusing on identifying causes and developing solutions. Her ground-breaking book *Managing Your E-mail: Thinking Outside the Inbox* was published in 2003. Chris is a frequent guest speaker and respected media contributor. Chris is a part-time columnist with *The Globe and Mail*; her column is *Inbox Insights.*

Chris teaches MBA and executive MBA candidates the productive use of communication channels and planning tools that enhance customer and organizational performance. Her areas of focus are: communication to employees and organizations, marketing communications, public and media relations, and protecting corporate reputations.

> The other author we have speaking is Barbara Haworth Attard who is a native of Elmira, Ontario, and is presently residing in London, Ontario with her family. She has published a number of junior novels and young adult fantasy. She will be talking about her novel *Home Child*, which was released in 1998. As well, Barbara is a quilter, a theme she has used in some of her books, *Flying Geese*, and *Irish Chain*. See her web page to view some of her quilts

http://www.barbarahaworthattard.com/

Here is a brief synopsis of the novel she is going to be speaking on at our conference.

The year is 1914. Thirteen-year-old Arthur, a Home Child, arrives in Canada from England to stay on Sadie Wilson's farm as a hired labourer. Arthur finds himself an outcast - only a home boy - not fit to be allowed to sit with the family at a meal. Sadie is intrigued by the new arrival and puzzled by her family's, especially her mother's, and the community's, negative reaction towards Arthur. Sadie develops a surreptitious friendship with Arthur, against her mother's wishes. This friendship disturbs Sadie's previously well-ordered life, forcing her to make discoveries that forever change herself and her family and at the same time cause resentment at Arthur's intrusion into her life. A near tradic fire, carelessly started by Sadie, opens all their eyes to the plight of being a Home Child, and forces Sadie to make a decision to take a stand for Arthur against her mother's wishes.

Both these authors will have their book available for sale and signing at the conference. They are both dynamic, vital speakers.

Sharon Engel Provincial Conference Coordinator

Halton-Peel

As we prepare for the annual meeting to wind down another year at Halton-Peel, I would like to report on the activities we have held over the 2003/2004 season. In June, we enjoyed a dinner and evening at the races at Woodbine; it was a fun time for all. September saw members get together at the Abbey Grill Restaurant in Oakville to congratulate Doug Willford on his retirement from Humber College. The dinner was very nice, and Doug was presented with some "appropriate" gifts.

October was a business meeting used to discuss the new structure of OALT/ABO, and what changes needed to occur to make Halton-Peel a Chapter in the new association. Nanci Abbondanza was recognized as recipient of the Presidential Award at the annual Conference in May, and Erin MacIntyre was presented with our Eva Schnurr-Halton-Peel Recognition Award for her contributions to our chapter.

The Christmas Gala was an open house held at my house, and we all had a lovely evening socializing.

January held our main workshop event as Super Saturday, which took place in Burlington at the Admiral Inn. The workshop was provided by Helen Dolhanyk of Excellence in Enterprise Consulting, and was entitled "Having the time of your life". The event was well attended, and was followed by lunch.

We will be having our annual meeting and elections at the end of March. I will be stepping down as president as I have decided to go on the Association's Membership Committee. I look forward to the next years as a participant in the events that will be provided by the new Halton-Peel Executive, but I will miss the comradeship of the last three years.

Stella Clark, President Halton-Peel Chapter

LOHANIA

This chapter is concentrating on preparing for the 2004 Annual Conference in May 2004.

Ottawa

Wow! What a winter, eh!! We've been somewhat event challenged over the past couple of months!!! We had acquired an impressive list of registrants for the Metadata presentation in mid-January, but the speaker had to cancel due to an injury. However, we had Carol Bennett, Chapter Coordinator, in from Toronto who was eager to meet with us. I managed to gather up most the executive for dinner at the East India Company. It was one of Ottawa's coldest nights of the year...but the food and company were warm!

After much scrambling, we got Louise Decarie to speak on Web Accessibility on Feb 10th for the joint OALT/ABO Ottawa and LANCR event at Ottawa Public Library. We had twenty-six people in attendance...pretty good for such short notice. In an effort to increase numbers, I had sent the notice to NCALL, CASLIS Ottawa Chapter and to OPL. The additional challenge we faced was a data projector malfunction. It was incompatible with Louise's Dell laptop. However, despite the speaker's flu symptoms, she managed to deliver a very informative and interesting presentation with the group having to huddle closer to her computer.

Now that the constitution committee have done the awesome job of re-writing the Ottawa document, we held a Town Hall Q&A session on March 25th. This concept worked so well during the conference for the provincial constitution changes, we decided to do it here! All in attendance we happy with the changes presented.

Mark your calendars for our dinner AGM on April 15th at the Courtyard Restaurant where we now anticipate a smooth acceptance of the revised constitution and hold our elections, if necessary, for new executive member(s).

Ann Censner did her usual OALT/ABO presentation to the students at Algonquin this week resulting in a new member.

Kathy Heney, President/Présidente Ottawa Chapter/Section d'Ottawa

Thunder Bay

On Monday February 9, 2004 OALT/ABO Thunder Bay Chapter members took a tour of Thunder Bay Bookbindery, Inc., a bookbindery that was incorporated in 1977. Peter Sebesta, General Manager, gave a tour of the facilities. Thunder Bay Bookbindery, inc. binds books in four different ways: case, perfect, coil, and periodical. They also repair and restore books.

The Annual Business Meeting and banquet was held on Thursday 25 March 2004 at the Slovak Legion. This is always a great social event where library technicians who span the decades share histories, stories and drinks. Donald presented the revised Chapter constitution, which was unanimously accepted. Using this constitution, elections for next year's executive were held. Donald Henderson will remain president, Valerie Welsch will remain secretary, and Kathy Crewdson will assume the office of treasurer.

TALTA

TALTA hosted a session on Cataloguing electronic resources on February 9, 2004. Around 25 people came to the Toronto Reference Library to hear The Bibliocentre's Deborah Hazell and Desiree Makuto talk on this timely topic. A lively discussion followed. Several new faces were in the crowd, and we hope to see them return as full-fledged members next year.

On March 31, 2004 (after the deadline for this report), TALTA will be holding their Annual Business Meeting. At the conclusion of business, Keith Weaver will be giving a talk on Library champions: How to find them and how to keep them. We hope to see a big turnout for this meeting.

Associations are created by its members – your opinion counts!

Maria Ripley, Internal Communications Coordinator

When I made the decision to volunteer as OALT/ABO's Internal Communication Coordinator, I had no idea what I was getting myself into. I knew I had the drive and passion to participate as a member of the Executive, but as a newbie to the association, I felt I didn't know a whole lot about what OALT/ABO did and more importantly how I was going to serve and deliver what was needed to all of you.

Since I have become involved, I met many wonderful people, and I have had the pleasure of working with the 2003-2004 Executive; all who have been wonderful mentors to me. I have attended numerous meetings as part of the OALT/ABO executive, Regional Events for both the TALTA and Halton-Peel Chapters and participated in the final document creation of the 2003 Salary Survey (which you all should have received with your last newsletter). Some of my other duties include working with Marina Dranitsaris, Newsletter Editor and Farah Shaygan, Webmaster, to be sure all lines of communication stay open and that you all receive pertinent information in a timely manner – via the web or in print.

However, with all of that said, I now need your help. As we approach the 31st Annual Conference (May 12-16th, 2004), I will have been in this role for a complete year. I need to know how I, and the team members I work with are doing. As active members of this association you have the right to share your opinions and ideas, and I would like you to do just that. Please take a moment send me an e-mail with your thoughts on the following questions. Don't be shy! Send your messages to me at my home e-mail address mripley@myvirtualnetwork.com. I welcome all responses – good and bad – constructive and critical - however you reply, just reply, as it will certainly provide me with what YOU think is important.

Questions:

Internal Communication
 A) How can I as your Internal Communications
 Coordinator better keep you informed?
 B) What has been done that you felt was effective?
 C) What can be improved?

2.Methods of Communication
A) Do you feel the methods by which we share information with you - newsletter, website, discussion list - are satisfactory? If not, how can they improve?
B) If they are satisfactory, is there something new you would like to see added or enhanced to what we currently offer?

3. Website

A) Do you feel the OALT/ABO website provides adequate information to its membership?

B) Would you like to see the OALT/ABO website redesigned? What ideas can you put forward for this?C) What would be your 'wish list' for how the site might be redeveloped?

4. Socialization

A) Would you be interested in participating in social events throughout the year i.e. group tickets for: theatre, sports events, concerts, or trade shows? Other events?

5. Other items you wish to discuss/share.

Thank you all in advance for your responses.

Professional Development

Stacy Goddard, Bayside Public School, Bayside, Ont.

The Library Technicians of Hastings and Prince Edward District School Board had professional development sessions on Tuesday, February 24. Focus for the day was "Self-Development". We are a part of Group B, clerical staff of the board. Group B was broken up into School Groups, consisting of elementary and secondary schools in a geographic area. This cut down on travel, an important consideration when the Board covers many, many square kilometers. My own school group, Bayside, met at Bayside Secondary School. We had a Networking session followed by an hour of Yoga. Another group focused on the office system used here at the Board, while still others participated in "Personality Dimension Training".

We have been asked for input as to what we would like to see on our next half-day of Professional Development. The main request seemed to be for different components of the clerical staff to meet with like workers. Thus, we library technicians hope to meet as a Board-wide group – more travel, it's true, but also more library focused learning opportunities.

Stayed tuned!

Jobs! Jobs! Jobs!

Matthew Griffiths, ALIAtec ALA PLA National Employment Coordinator

employLT has reached over 300 jobs for this year alone! What a great sense of achievement! A big round of applause for Tania Barry for finding other positions suited to LT qualifications, and who often steps in while I'm trekking around the countryside. Thanks also to Lothar Retzlaff for his continuing guidance on making this a reality.

Some statistics about employLT:

This time round in 2001 - no jobs were posted as employLT started in September 2001! This time round in 2002 - 14 jobs were posted! This time round in 2003 - 155 jobs were posted! This time round in 2004 - 312 jobs and still counting!

Editor's Note: Congratulations on a job well done to our colleagues down under! Many of you know about these jobs because I feel compelled to send the most interesting across our discussion list.

OALT/ABO at the OLA SuperConference

Marina Dranitsaris

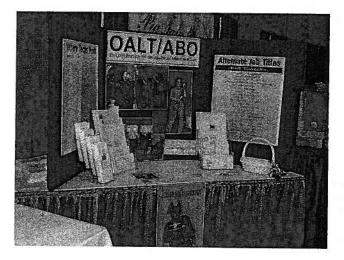
Again this year, OALT/ABO exhibited at the OLA SuperConference in January in Toronto, along with Algonquin College, Mohawk College and Seneca College LIT Programs.

We were there to promote our organization, to talk to employers and employees, and to increase our profile in the library community.

I had some great conversations with technicians from the York District School Board, who are an organized group and are very interested in a possible School Chapter. I also spoke with Don Butcher, Executive Director of the Canadian Library Association. We discussed what CLA can do for library technicians and how our two organizations can work together. Deborah Kay, Program Coordinator of the Seneca College LIT Program and I spoke about updating the Statement of Standards for Library Technicians.

A draw was held for a free membership in OALT/ABO; out of the twenty-seven ballots received, Tara McLean was our lucky winner. All the entrants in our contest were encouraged to take a membership form, just in case they didn't win the free membership – we hope they will become new members.

I want to offer huge thanks to all the people who volunteered their time and expertise staffing our booth: Jill Anderson, Stacy Goddard, Deborah Hazell, Helen Maturan, Kathryn Moore and Jennifer Peters-Lise. Working at an exhibit booth is extremely rewarding: you get to network, you get to talk up our great organization and you get to work with fabulous people. What more can you ask for??



There are shortcuts to happiness, and dancing is one of them. - Vicki Baum, 1888 - 1960 **College LIT Program Updates**

Algonquin College

Our only news is that we once again have a waiting list for next Fall's program, so Admissions are going well. Our Convocation this year will be at the Corel Centre - a new departure for the college.

Mohawk College

We are just gearing up for spring term in the Library and Information Technician Program at Mohawk College. Most courses start on April 12, 2004, and run until early July. If there are spaces available, students can register in a course up to the end of the second week of the course, which this term would be April 23, 2004.

Our courses are taught via distance education, over the Internet. Graduate library technicians are considered to have met the prerequisites for any course. If you are interested in refreshing your knowledge or learning some new skills, you might consider the following courses. These are courses that had space available as of press time and might be of particular interest to OALT/ABO members:

LT325 Indexing and Abstracting LT150 Human Relations and Supervision LT225 Genre Fiction and Readers' Advisory Service LT403 Special Libraries LT335 Multimedia LT321 Library of Congress Classification RM103 Archives (note that this course runs May 31 - Aug. 27/04)

For descriptions of these courses and registration instructions, choose the heading "next semester" from our web site

http://www.mohawkc.on.ca/cecat/library.html

If you'd like to contact Dolores Harms Penner, Program Manager, she can be reached by phone at 905-575-2309 or <u>dolores.harmspenner@mohawkcollege.ca</u>

Seneca College

The Library and Information Technician students contributed books to Operation Read, the initiative organized by Lieutenant-Governor James Bartleman to help supply books to Native reserves in Ontario. In three short days, nearly 1,000 books were collected. Thanks to Patty Calder for organizing the book drive.

Close to 50 students will be graduating from the full-time LIT Program this spring. In preparation for their entry to the job market, on April 1st, a clinic is being held where the students have an opportunity to receive critiques of their resumes and to engage in mock interviews. On May 10, approximately 30 new students will be starting the Accelerated twelve-month program. The part-time LIT Program also is offering subjects starting in May.

Web Sites to Educate and Amuse You

This is a great site for finding books to suit your mood. Although tailored to find the books in UK public libraries it is still a useful and different way of finding something you may want to read.

http://www.whichbook.net/index.jsp

Here is a great website for you to check out: http://www.jenw.org/home.htm

It examines post WWII "career romance" novels featuring librarian heroines.

To quote from the site:

"Featured here are 13 examples of the latter, often written by librarian authors, and starring heroines (sorry man librarians—you're left out in the cold as usual) who find love amidst the glamour of card catalogs, microfilm readers, and bookmobiles. Like many teen novels from this period, library career romances tend to have nearly identical bildungsroman plots (girl wants city job, gets stuck with country job, grows to appreciate small-town American values), give or take the occasional mystery storyline (girl hones information-seeking skills on the reference desk, tracks down kidnap victim, donates reward money to the city for library improvements)".

Interested in what your colleagues are doing? Check out these two sites:

http://www.libdex.com/weblogs.html http://catalogablog.blogspot.com/

Book Review

Life of Pi, Jann Martel. Toronto, Random House, 2001.

How could a book about a fifteen-year-old boy on a lifeboat with a tiger possibly hold your interest for over 300 pages? By weaving a story so intricate, so full of detail, so wondrous that you are sitting on the edge of your chair, biting your nails and flipping pages as quickly as your eyes can scan the page.

Firstly, the entire story does not take place on the lifeboat. The first part of the book takes place in Pondicherry, India where Pi Patel is living with his family who run the local zoo. Here we learn about the habits, the power, and the proclivities of the animals in the zoo, as well as the influence of the alpha male. Pi is a curious boy who loves all gods and religions, and much to the dismay of his parent, becomes Hindu, Muslim and a Christian.

Due to political instability in India, the zoo is closed and Pi and his family board a Japanese cargo ship so as to immigrate to Canada. Some of the zoo's animals are also on the ship, being transported to other zoos. During a storm at sea, the ship sinks, and Pi manages to get on a lifeboat with a hyena, a zebra, an orangutan and Richard Parker – the 450 pound Bengal tiger. Pi spends the next 227 days on the lifeboat and finally washes up on the shores of Mexico where Richard Parker disappears into the jungle.

The last few pages of the book threw me for a spin: was it true? Did it happen? Or, was it as Pi put it – if you are going to tell a story, might as well make it a good one. I went online looking for reviews and author interviews; I spoke to anyone who read the book about their interpretation; I cajoled my family into reading the book so I could pick their brains about their take on it.

Life of Pi is a delightful book that will keep you interested throughout and asking questions for weeks afterward.

Life of Pi was the winner of the Man Booker prize in 2002.

Marina Dranitsaris TALTA

People News

Helen Maturan has started a new job at the Mississauga Rick Hansen Secondary School as their fulltime library technician.

This is actually her first full-time library job. She was with the TD Bank, first as a mail clerk (information disseminating specialist, euphemistically) and worked her way up to a tax reconciliation officer before a sell-out to another company and downsizing.

Helen enthuses, "I am so glad to now be in the workforce where I belong and dreamt for a long time to be."

Tracy Morgan (Halton-Peel) started a new job as the Library and Information Specialist at Guelph General Hospital. It's a permanent, part-time (solo) position in the Dr. William Howitt Memorial Learning Centre.

For those concerned that she may have lost her passion for school libraries, she continues to volunteer at her son's elementary school library on Friday mornings.

Lohania Chapter Student Award

Every year, Lohania Chapter of OALT/ABO presents an award for outstanding achievement to a student graduating from the Library & Information Technician Program of the Mohawk College of Applied Arts and Technology. The coordinator of the program selects the receipent.

We are proud to present the current award winner, **Gwendolyn Valleriere** of Brampton. She currently works at the Lincoln M. Alexander Secondary School in Mississauga.

Congratulations Gwen and best wishes as you pursue your chosen career path.

A Not-so-Traditional Wedding Carol Witt, Chapter Coordinator



The topic of getting married came up after some of my siblings announced they had bet money that my boyfriend, Jeff Witt, and I would be getting married while we were vacationing in Las Vegas. This was rather amusing and frustrating, in that I had been thinking of proposing to him that weekend (albeit not with Las Vegas in mind). I figured the bet made it

impossible to ask because it might look like I was trying to get my family on board to pressure him.

We spent much of the next 24 hours discussing, "What if?" On February 8th, Jeff took my son, Eric, out for a private talk. Shortly after they came back, Jeff proposed to me (you know you're marrying a geek when he proposes to you while waiting for software to finish downloading... and turns back to it as soon as it has. He did turn back to me and looked appropriately embarrassed about it when I started laughing at him).

It was decided that we would get married while in Las Vegas; we'd get the official part out of the way immediately, and then plan a more traditional ceremony and reception for family and friends at a later time. The down side is that it left us with only three days in which to plan Wedding, Part 1, Luckily, I already had an appropriate dress: a friend of mine had made an ivory linen gown for me to wear to a Regency Ball this past autumn, and I have a silk veil from my time in the SCA (a medieval recreation organization).

One of Jeff's brothers and his wife were already going on the trip with us, and a friend of mine managed to get time off and a last-minute flight in order to go. In our determination to avoid a Valentine's Day wedding, Jeff and I got the license on the evening of the 12th while the others took in some sights and did some gambling. It was lucky we did it then as there were only about twelve couples in front of us at that time; when we arrived the next day at the courthouse, we could see the line for the license going out the door and around the corner of the building.

It seems hardly anyone wants to get married on a Friday the 13th, especially when they can get married on a Valentine's Day; the last couple to get married had been there two and a half hours earlier. Since nobody else was waiting, there was no pressure to rush through everything. We had time to chat beforehand with the Deputy Commissioner who was performing the ceremony, looked over and made changes to the vows, and took pictures in the room were the ceremony took place.

It may have been rushed, non-traditional and in a rather peculiar town, but anyone seeing the brilliant smile on my face should be able to tell that I found it to be absolutely perfect because of the groom.

Letters to the Editor

Congratulations everyone on another FABULOUS OALT/ABO NewsLETTER / NouvELLES!

For the first time in years, I sat myself down in the quiet of my living room anxious to read every word. I wasn't disappointed. What Carol Bennett said about OALT/ABO and its chapters being "only as good as we make them" obviously applies to our newsletter. The last two issues have been VERY good. Thanks to all contributors (and our Editor) for making this happen.

For those who've read their January NewsLETTER / NouvELLES, I want to clarify something about me and the Ontario Tennis Association. I haven't really been "involved" with the OTA for the past 2 ½ years. For the past 2 ½ years, several members of the Milton Tennis Club have been VERY involved with moving our Club (a member of the OTA) to its new home. I was one of them. Finally, in August, our new Club opened for business. The OTA was unfortunately a little premature in announcing we'd be open in June. Although I've been a member of the Milton Tennis Club most of my life and active as a volunteer and Committee/Executive member for much of that time, I have yet to volunteer with the Ontario Tennis Association or Tennis Canada directly. I have to save something for "retirement"! ;-)

Anyway, thanks to all my OALT/ABO friends and colleagues for their support in the last little while. What a stressful time it was (working on the OALT/ABO Committee for Change, our Constitutional Committee, the Milton Tennis Club "New Club Committee", being the President last year when we had no "Club", oh! – and I almost forgot, losing my job in the summer of 2002).

Keep your eyes on the prize guys. The rewards of volunteering can be remarkable.

Tracy Morgan Halton-Peel OALT/ABO

VOLUNTEER NEEDED

A recording secretary is needed for the Annual Business Meeting. The session is audio taped but someone is required to take the minutes. This is a very important aspect of the ABM.

Please contact Jill Anderson 519.473.3695 or jilldunc@execulink.com if you can help.

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OALT / ABO Discussion List

The OALT/ABO discussion list is a moderated discussion list of our provincial association, OALT/ABO. It provides information concerning job opportunities, meeting notices, and professional development activities.

The list is sponsored by Canadian General Technologies and is run on their server using Majordomo software.

To subscribe, send the following message to <oaltabo-request@majordomo.cangen.net>

subscribe oaltabo user@emailaddress.com

Be sure to leave the subject line empty and write the message in the body only.

You will receive a confirmation and welcome message from our list manager. Questions or comments can be directed to :

<owner-oaltabo@majordomo.cangen.net>

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